

ADDLESTONE LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

2 June 2009 at 6.00 pm at the Jubilee International High School

Members present:

Mr D W Parr (Chairman of Governors) Chairman, Mrs R M Denby (Governor),
Councillor Mrs C E Gant and Councillor M J Brown

Members absent: Mr A Waite (Governor) Vice-Chairman

The following attended in an advisory/observers non-voting capacity:

Ms H Aitken, Facilities Manager, Runnymede Borough Council
Mr G Balch, Principal, Jubilee International High School
Ms C Scott, Head of PE, Jubilee International High School

It was reported that the Council's Representatives for the Municipal Year were: Councillors Mrs C Gant, Councillor M J Brown with the third representative to be appointed at the Corporate Management Committee meeting.

ACTION

1. ELECTION OF CHAIRMAN

Councillor D.W. Parr was elected Chairman of the Committee for the Municipal Year.

2. ELECTION OF VICE-CHAIRMAN

Mr A Waite was elected Vice-Chairman for the Municipal Year.

3. MINUTES

The Minutes of the meeting held on 24 February 2009 were confirmed and signed as a correct record.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr A Waite.

5. ACTIONS TAKEN

Ms Aitken reported on the actions taken since the last meeting. The ALC information and display stand had been used on various dates with future dates scheduled. The Fitness Manager, Abby Taylor has met with Cathy Scott from JIHS with regards to working more in partnership. ALC have and will continue to provide regular contributions to the JIHS Contact magazine.

6. REPORT OF THE PRINCIPAL OF JUBILEE INTERNATIONAL HIGH SCHOOL

Mr Balch reported that the school had participated in a voluntary HMI inspection, with a good result. The ongoing grounds maintenance of the site was highlighted for consideration. A good result was achieved under the Runnymede Borough Council 'Gold Award' scheme.

Plans by Surrey County Council to build on the site of the swimming pool had significantly moved forward. A new circular dining hall and canteen would be built on the site commencing in March 2010 with a completion date of September 2010. In addition, a "community centre" providing internet café, radio station and recording facilities were also planned. The School would be inviting local Councillors to an Information evening where plans would be displayed. Officers would provide Mr Balch with all Councillors email addresses.

Mrs
Holehouse

Tulk Fund - The decision regarding a grant from the fund had been postponed until July 14, after being put back on several previous occasions. The Chairman would raise this issue with the new County Councillor representing Addlestone, in addition to the ongoing problem with regard to the transfer of title.

Chairman

7. FACILITIES MANAGER'S REPORT

a) Income and Expenditure and Membership Performance

This was noted and is appended as Annex 1 hereto.

08-09

	APR	MAY	JUN	JUL	AUG	SEP	OCT	*NOV	DEC	JAN	FEB	MAR
Last Yr Actual	420	443	457	479	480	490	567	561	549	512	518	525
Current Actual	422	457	476	508	532	518	530	511	504	535	546	569
Current Target	610	620	630	640	630	630	650	535	540	550	550	550
Diff yr on yr Actual	2	14	19	29	52	28	(37)	(50)	(45)	23	28	44
Diff Actual V's Target	(188)	(163)	(154)	(132)	(98)	(112)	(110)	(24)	(36)	(15)	(4)	19

* Targets changed at projected out turn

09-10

	APR	MAY	JUN	JUL	AUG	SEP	OCT	*NOV	DEC	JAN	FEB	MAR
Last Yr Actual	422	457	476	508	532	518	530	511	504	535	546	569
Current Actual	579	565										
Current Target	550	555	555	555	560	560	560	560	560	570	570	570
Diff yr on yr Actual	157											
Diff Actual V's Target	29											

b) Membership

In November 2008 it was evident that the original targets for membership would not be met and targets were realigned. The economic downturn was certainly having an effect and whilst some new members from the 'top end' of the leisure centre market were being picked up, membership was generally being "squeezed" by the financial downturn. May had seen a decline in membership figures and it was reported that the current membership was 565.

c) A Facilities Update was given. Specific issues were considered:-

ARCHERY - The Archery programme had been introduced and was doing well.

MEND - The MEND program was re-launched in April and had been very successful. MEND was a partnership with the local PCT to develop and improve local family health awareness for children and their parents.

BEACON CHURCH EVENT - Disappointment was expressed regarding the absence of the Leisure Centre stand at the recent event run by the Beacon Church and the lack of hand-outs being available. This was attributed to a breakdown in communication, and the time scale provided. Ms Aitken confirmed that the Church are now aware that all future bookings need to be made in writing to the Programme Manager, Martin Evans.

Mr Balch

d) **A Health and Safety Update was given. Specific issues were considered:**

Fire Testing

It was reported that the fire alarm for both school and Leisure Centre worked in tandem. This was highlighted at a recent fire alarm test at the Leisure Centre. The alarms needed to work independently. It was necessary for both sites to control their respective zones independently.

Mr Balch

e) **Future meetings of JMC and date of next Meeting**

The current dual-use agreement required that a meeting was held each School term. If the Operations Committee proved to be a success, the other strategic issues involving partnership initiatives could be discussed at a JMC. Discussion was given to the dates of the future JMC meetings. It was suggested that the JMC meetings be held at the start of each school term, September, January, April. Members agreed that this was acceptable, subject to the Municipal diary of meetings allowing this. This would be discussed with the Committee Section Manager. This was welcomed as it would help identify future partnership opportunities.

Mrs
Holehouse

f) **Joint Liaison/Communications**

The Chairman indicated that the operational meetings had not been fully undertaken, it is now agreed that the Operations Manager, Mark Brough and Richard Forster (JIHS) will meet regularly. Future meetings were fully endorsed by the Committee appreciating that any matters of significant expense would need to be referred to the School Bursar/Principal. Future routine meetings between Fitness and Sports Programming and Cathy Scott (JIHS) will take place on ad hoc basis when required.

8. **ANY OTHER BUSINESS**

The Principal was asked if the School had any plans to be involved in any 2012 events. The School had applied to be a Cultural Olympics pilot school. The Principal also confirmed that the School regularly participated in the Surrey Youth Games although there was concern regarding the late timescales given to the School for the event. The School was happy to become involved in any Sport activities they had a very enthusiastic staff who were willing to involve student in all events.

Chairman

(The meeting ended at 7.15 pm)

Trust had investments in both Charities Official Investment Fund Income Shares and M & G Charifund Shares. These investments had produced dividend income of £11,070 during the year. In addition, the Trust had £27,500 invested with the Council on which interest was paid at the Public Works Loan Board rate, producing income of £1,198 in 2008/09.

Questions were then invited:-

A member of the public asked that if investments were to decline by a similar amount next year, would the Trust run out of money. Mr Cawthorne stated that the Trust's Investments would be monitored but it was imperative to be cautious at this time. He expected dividends to decline and this would put pressure on the Trust's revenue budget.

Cllr Woodger asked if there had already been a slight increase in the investments since March 2009. Mr Cawthorne confirmed that this was the case.

The Trust's Annual Report for 2008/09 is attached, in full, at Annex '1' to these Minutes.

4. ANNUAL INSPECTION OF THE TRUST'S LANDS

It was reported that this year the Annual Inspection of the Trust lands had taken place on 3 June and was attended by Mrs H Lane, Chairman of the Riverside Walk Advisory Committee, and, Messrs Ashby and Barkham, Wardens of the Riverside Walk, together with three Council Officers. The following details of the inspection were reported and noted.

Cabera Open Space

The recently planted trees around the play area were in good condition and there was no graffiti or litter.

Riverside Walk

The surface of the car park had recently been cleared of leaf litter and mud. Regular maintenance work had been undertaken to cut back vegetation to ensure the entrance to the site was kept open. The contents of the signs at the entrance of the site were in poor condition, and needed replacing, including the information on byelaws.

At a previous regular inspection, Officers had noted that the ground below some of the supports for a section of the broadwalk had become eroded by the river. Therefore, this part of the riverside walk had been closed to the public. The group examined the area. Whilst it was considered that the area was generally safe, it was considered sensible to keep the area closed to the public as a precautionary measure. The Council's engineering department had advised that to allow the replacement of posts, the bank would require supporting to prevent further natural erosion. Due to the site being isolated, delivery of materials would be more difficult and consequently more expensive.

The damage to gabions, noted last year, had been inspected. The wire cages had rusted which allows the stone to fall through. The Council had obtained quotes for the work to be undertaken and an application to AIR would be made for funding.

The eradication of Himalayan Balsam was scheduled to be undertaken in July by the Egham and Staines Conservation Volunteers. It was also noted that one of the benches had been vandalised and thrown into the river. The Trust would be asked whether they wished this to be replaced at its meeting in July.

The Balsam in the wetland area was beneficial and would be retained. The American 'Skunk Cabbage' had been mostly removed. It was noted that a few plants remained and these would be monitored with a view to respraying them in the future. The previous vandalism on the boardwalk near to the station footpath had been repaired but, unfortunately more vandalism had subsequently taken place and a single rail needed to be replaced. It was noticed that some dumping of rubbish had taken place in the river where it flows under the railway yard, this included several large items of rubbish.

In general, the site was free of litter and graffiti. The main area for concern regarding litter was the station footpath which was outside of the Trust land.

5. DISCUSSION FORUM

Several questions were raised:-

A resident asked if it was the responsibility of Runnymede Borough Council, to remove the rubbish currently in the stream under the railway bridge. Mrs Lane explained that the removal of this rubbish was the responsibility of the Environment Agency. This issue had been raised at the walk on 3 June and Mr Peter Winfield (Parks and Amenities Manager) would be contacting the agency regarding its removal.

Mr Pearson was asked when the section of broadwalk currently closed, could be re-opened. Mr Pearson explained that there was no firm timescale at present, but Runnymede Borough Council engineers were looking at several options. These options would be discussed at the next Cabrera Trust Management Committee meeting due to be held in July. Mr Pearson explained that Environment Agency consent would be needed before any work could be undertaken.

Mr Pearson was asked if he had an estimated cost of the repairs to the gabions. The estimated cost was £11,000 and the Association for the Improvement of Runnymede (AIR) had been contacted to apply for grant funding.

6. PRESENTATION BY GUEST SPEAKER:

"All about Badgers" by Mr D Williams, Mammal Officer, Surrey Wildlife Trust.

Mr David Williams, Chairman of the West Surrey Badger Group, gave an illustrated presentation on 'Badgers and their homes'.

The West Surrey Badger Group's activities included badger sett surveying and monitoring, advice on planning and development, rescue and rehabilitation, and advice on badger nuisance in gardens.

The presentation provided information on the habitats of badgers, their lifestyle, and the threats and dangers posed to them in modern society.

The Management Committee and members of the public thanked Mr Williams for a very interesting and informative presentation.

Chairman

(The meeting ended at 9.20 pm)

Runnymede Borough CouncilCABRERA TRUST MANAGEMENT COMMITTEE24 July 2009 at 2.30 pm

Members of the
Committee present: Councillors Mrs M Roberts (Chairman), G B Woodger (Vice-Chairman), and Mr A M Pearson (Honorary Secretary)

Members of the
Committee absent: Councillor A S T Ridge-Newman, Mr S Cawthorne (Honorary Treasurer)

Mr R Hanger (Assistant Director of Finance) and Mr P Winfield (Parks and Amenities Manager) both attended in an advisory capacity.

ACTION1. ELECTION OF CHAIRMAN

Councillor Mrs M Roberts was elected Chairman to hold office until after the Annual General Meeting in 2010.

2. ELECTION OF VICE-CHAIRMAN

Councillor G B Woodger was elected Vice-Chairman to hold office until after the Annual General Meeting in 2010.

3. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Ridge-Newman and Mr S Cawthorne - Honorary Treasurer.

4. MINUTES

The Minutes of the meeting of the Committee held on 15 January 2009 were confirmed and signed as a true record.

The draft Minutes of the Annual General Meeting of 17 June 2009 were noted.

The Minutes of the Riverside Walk Advisory Committee of 6 July 2009 were similarly noted.

5. APPOINTMENT OF OFFICERS

The Committee noted that the Leisure and Environment Committee, on 18 June 2009, had re-appointed Mr A. M. Pearson as Honorary Secretary and Mr S. Cawthorne as Honorary Treasurer.

6. FINANCIAL MONITORING STATEMENT AND THE TRUST'S INVESTMENTS

The Committee noted the Financial Monitoring Statement for the period ending 30 June 2009. Market values of investments had improved further since 30 June with Charities Official Investment Fund currently showing a value of £79,337 and M&G Charifund Investment £87,731. The Committee discussed the performance

of the M & G Charifund investment and whether it was still meeting the objectives of the Trust.
Further advice would be taken from the Director of Finance.

7. LAND MANAGEMENT ISSUES

(i) Bridge Gabions

It was reported that an application for funding had originally been made to AIR, who were looking to apply to the Biffa small grants scheme. Unfortunately this scheme had currently closed due to oversubscription and funding was not available.

However, the Council's drainage section had recently informed Mr Winfield that there was money available in their budget which they could properly utilise on the repairs needed to the bridge gabions. The work was expected to commence during the next two weeks.

(ii) Encroachments on Trust Land

36 Cabrera Avenue

Officers had met with the owner of the property in March. The owner had agreed to move the wire fence back to the correct line by 10 July. Officers would return to the property to ensure this had been completed.

Mr Winfield

Trees

A boundary survey had been undertaken in May. There were no major issues, just small amounts of dead wooding, which would be undertaken from the maintenance budget. It was not necessary to send out letters to any residential properties.

24 Cabrera Avenue

Legal Officers had written to the owners requesting the removal of logs being stored on Trust land. Officers had inspected the land again in May but the logs had not been removed. The Committee agreed that the Owners should be contacted again and asked to remove the logs. The Committee would reserve the right to remove the logs from the land if the Owners did not comply.

Mrs Pugh
(Legal Section)

Sleeper Bridges

The Council's legal department would send out letters to all properties regarding licences for retaining the bridges at a peppercorn rent. An update regarding the responses would be reported to the next meeting.

Mrs Pugh

102 Harpesford Avenue

The Council's legal department had recently spoken to the owner of this property. The owner had agreed to stop cultivating the Trust land and to remove the bench. An inspection of the land would be carried out to ensure the owner had complied.

Mr Winfield

13, 14 and 19 Badgers Hill

Potential encroachments had been identified at the rear of these properties and further investigation would be undertaken and a report prepared. Appropriate authority would be given to take immediate action if necessary.

(iii) Cabrera Avenue

It was noted that the tree planting had been completed.

(iv) Local Nature Status

All paperwork was ready for sealing. Possible launch dates in September were discussed. Friday 11 September was considered to be the preferred date. Mr Winfield would consider this and other dates and report back to the Committee as soon as possible. An advert in the Connection magazine would need to be placed as soon as a date was agreed.

Mrs Pugh

Mr Winfield

The Committee discussed arranging for small groups of children from the 3 Virginia Water schools being invited on a Nature Walk with Surrey Wildlife Trust. There would be a short speech regarding the designation of the land followed by the unveiling of a plaque on one of the benches.

Mr Winfield

(v) Erosion of Riverbank

It was reported that there had been extensive and sudden erosion to the river bank directly below a section of boardwalk, potentially affecting its stability. Engineers had advised that the most appropriate solution to stabilise the bank would be coir rolls, these were filled with loose soil giving the bank structure. The cost of such a solution would be in the region of £18,000 - £20,000. However, bearing in mind the possibility that erosion of the bank would merely recur at some point in the future, the Riverside Walk Advisory Committee had suggested the option of re-routing the boardwalk. Engineers were currently looking at this and costs would be circulated when known. It was likely that the costs would be more favourable. AIR would be approached for funding.

Mr Winfield

(vi) Damaged bench

The Committee was shown an illustration of the proposed replacement bench. It was agreed that the bench be replaced at an estimated total cost of £400.

(vii) Other issues

Noted

8. Riverside Walk Advisory Committee - Future

The Committee discussed the role of the Riverside Walk

Advisory Committee in light of recent limited attendance, particularly of the specialist members. It was not viable for the Committee to continue without more experts being actively involved on the Committee. Advisory Committee Members' views would be sought on the following options :-

- a) More active membership be sought and the role of the Committee redefined;
- b) The Committee be disbanded and advice be sought from the Surrey Wildlife Trust; or
- c) Two non-voting representatives be appointed to attend the Cabrera Trust meetings, one being a Warden's representative and one being a wildlife expert.

Mrs Holehouse would draft a letter regarding the future of the Advisory Committee and send it to the Chairman and Vice Chairman for approval, before sending to all Riverside Walk Advisory Committee Members.

Mrs Holehouse

9. BAT SURVEY

The results of the Bat Survey conducted in May were noted.

10. OTHER BUSINESS

The preferred theme of the annual talk would be "*Herpetology*". Mrs Roberts would advise of the contact. If a suitable speaker could not be arranged, the agreed alternative was a talk on "*stag beetles*".

Cllr Mrs Roberts
Mrs Holehouse

11. DATE OF NEXT MEETING AND MEETINGS SCHEDULE FOR 2010

It was noted that the next meeting of the Management Committee was scheduled to be held on **Friday 8 January 2010 at 2.30pm.**

Mrs Holehouse

The following dates were also agreed:

(i) Date of 2010 Annual General Meeting

It was agreed that it would be prudent to hold the **AGM on Wednesday 16 June 2010** in order to avoid both the WI meeting night and the run-up to the 2010 *Carnival Capers*.

Mrs Holehouse

(ii) July 2010 **Cabrera Trust Management Committee** meeting: **Friday 23 July 2010 at 2-30pm.**

Mrs Holehouse

Chairman

Runnymede Borough CouncilRIVERSIDE WALK ADVISORY COMMITTEE6 July 2009 at 7.30 pmMembers of the Committee Present :

Mrs. H. Lane (Chairman)	Royal Society for the Protection of Birds/ Surrey Wildlife Trust
Councillor G.B. Woodger (Vice-Chairman)	Cabrera Trust Management Committee
Councillor Mrs M Roberts	Cabrera Trust Management Committee
Mr K. Barkham	Virginia Water Community Association/ Honorary Warden

Mr P Winfield, Parks and Amenities Manager also attended in an advisory capacity.

ACTION

Preceding the meeting Mr Steven Costello gave the Committee a presentation on behalf of the Virginia Water Development Company. Information regarding the proposed construction of 'Extra Care' apartments designed for the elderly, a 5* hotel, health centre and food store were shown. The proposals also include; Enhancement of the current Virginia Water Railway Station, Improvement of the Memorial Gardens, Improved Car Parking facilities and new Scout and Community Accommodation. The Committee thanked Mr Costello for attending the meeting.

1. ELECTION OF CHAIRMAN

Mrs. H. Lane was elected as Chairman to hold office until the July 2010 meeting of the Committee.

2. ELECTION OF VICE-CHAIRMAN

Councillor G.B. Woodger was elected as Vice-Chairman to hold office until the July 2010 meeting of the Committee.

3. APOLOGIES FOR ABSENCE

Apologies were received from Mr Midwinter and Mr Ashby.

4. MINUTES

The Minutes of the meeting held on 7 July 2008 were confirmed and signed as a correct record.

Update on Action Points and Matters previously referred to Cabrera Trust Management Committee

The actions taken and results thereon were noted.

(a) ENCROACHMENTS ON TRUST LAND

The Committee was updated on various encroachment issues:

ACTION

36 Cabrera Avenue

Officers had met with the owner of the property in March. The owner had agreed to move the wire fence back to the correct line by 10 July. Officers would return to the property to ensure this had been completed.

Mr Winfield

12 Cabrera Avenue

Officers had written to the owners of the property in February. Owners had now complied and removed the bin as requested.

16 & 18 Cabrera Avenue

Officers wrote to the owners of both properties requesting the removal of materials from Trust Land. Both owners had complied.

24 Cabrera Avenue

Legal Officers wrote to the owners requesting the removal of logs being stored on Trust land. Officers inspected the land again in May; the logs had not been removed. This would be referred to the Cabrera Trust Management Committee meeting on 24 July.

Mr Winfield

102 Harpesford Avenue

The Council's legal department had recently spoken to the owner of this property. The owner had agreed to stop cultivating the Trust land and to remove the bench. A re-inspection of the land would be carried out to ensure owner had complied.

Mr Winfield

1 Keepers Walk

The encroachment of pipes discharging onto the Trust's land had been removed.

13, 14 and 19 Badgers Hill

Potential encroachments had been identified at the rear of these properties and further investigation would be undertaken and a report prepared.

Still Waters

The current position with regard to the boundary issues concerning "Still Waters" was requested. Mr Winfield informed the Committee that a fence had now been erected on the line where the boundary was believed to be.

(b) LOCAL NATURE RESERVE

Mr Winfield confirmed that all paperwork was now in place. The Council's Communications Officer was looking to organise a launch date and arrange publicity for this. Mrs Lane suggested contacting Mr Davaridge who was involved in the initial stages to enable him to be involved in any forthcoming publicity. The Committee recommended a launch date of early September.

Mrs Lane

(c) LAND MANAGEMENT ISSUES

Bridge Gabions

The application for funding was now with AIR. It was hoped that AIR would provide 90% of the funding. AIR were looking to apply to the Biffa small grants scheme, unfortunately this scheme was currently closed so there would be some delay. The approx cost of the work was £6,000.

ACTION

Erosion of riverbank

Mr Winfield advised that this was a serious problem potentially affecting the soundness of the boardwalk. Engineers had advised that the most appropriate solution would be coir rolls, these were filled with loose soil giving the bank structure. The cost for the coir rolls was expected to be in the region of £18,000 - £20,000, the problems with accessibility inevitably raised the cost of the work. The Committee suggested that an alternative and more cost effective solution could be to re-route the boardwalk, Mr Winfield would find out costings and report to the next meeting. The Committee stressed their concern that the board walk should not stay closed for any more time than was necessary. Obtaining external funds would delay the work taking place, the Committee discussed the possibility of the Trust funds covering the cost of the work although it was recognised that the Trust's investments had obviously suffered with the financial downturn.

Mr Winfield

Damaged bench

The Committee was informed that a replacement bench would cost approximately £300. Mr Winfield would bring a picture of the replacement he has sourced to the Cabrera Trust Management meeting on 24 July

Mr Winfield

Other issues

Mr Winfield confirmed that the damaged rail had been replaced and there had been no repeat of bonfires since the incident in April

5. VACANCIES FOR SCIENTIFIC EXPERTS

It was noted that there were currently vacancies for experts in Non-Flowering Plants, Zoology and Herpetology. Mrs Roberts suggested she contacted the Chobham Common Liaison Group. Mrs Lane would also speak to the Surrey Wildlife Trust.

Cllr Mrs Roberts
Mrs Lane

6. CABRERA TRUST MANAGEMENT COMMITTEE MINUTES

The Committee received the Minutes of the ordinary meetings of the Cabrera Trust Management Committee held on 25 July 2008 and 15 January 2009 as well as the draft Minutes of the Trust's Annual General Meeting held on 17 June 2009.

A member of the Committee highlighted item 7 on the minutes of the meeting held on 15 January regarding inspection of trees. Mr Winfield confirmed that the inspection of the trees had been carried out by Mr Taylor whilst undertaking the boundary inspection. There were no major issues, just small amounts of dead wooding, which would be undertaken out of the maintenance budget. It was not necessary to send out letters to any residential properties.

7. FINANCIAL REPORT

The Committee received and noted the Cabrera Trust's Financial Report for 2008/09, which included the Trust's independently, examined accounts. Councillor Woodger suggested that it may be beneficial to reassess the Charifund investment. This could be discussed at the next Cabrera Trust Management Committee meeting on 24 July.

8. REPORT OF THE CHAIRMAN

The Chairman had produced a detailed report which is attached in full at Annex '1' hereto.

Mrs Lane reported that the British Trust for Conservation Volunteers had a work party planned to remove the introduced plant of Himalayan Balsam on 26 July and more

volunteers to assist would be welcomed.

ACTION

Particular thanks were extended to the Honorary Wardens, Honorary Secretary, Honorary Treasurer, Mr P Winfield and other Council Officers for their assistance during the year.

9. **BAT SURVEY**

The Committee was informed of the survey undertaken by the Surrey Bat Group on 29 May. Two bats were caught. The soprano pipistrelle was a species which had been recorded during previous bat walks but the brown long-eared bat was a new species for the reserve. The Committee was interested to learn if any other previously seen species of bats were caught. Mrs Lane would contact the group.

Mrs Lane

10. **ANNUAL INSPECTION OF THE RIVERSIDE WALK**

The Committee was informed of the findings of the Annual Inspection which had taken place on 3 June. Overall the site was in good condition. Three issues required attention, namely: (i) the erosion of the riverbank; (ii) the state of the gabions, (iii) the refurbishment of the notice board at the entrance, and, (iv) the replacement of a bench.

Mr Winfield reported on the removal of rubbish in the river where it flowed under the railway yard. Council engineers had contacted the rail authority and asked them to remove this rubbish.

11. **REVIEW OF THE RIVERSIDE WALK MANAGEMENT PLAN**

An updated membership list was required. No other amendments were required at this time although the Committee was aware of the need to update the plans when the land received Local Nature Reserve status and when planning policy changed in the future.

Mrs Holehouse

12. **ANY OTHER BUSINESS**

Mrs Lane informed the Committee that the Woodland Trust had recently received a large lottery grant enabling them to register veteran trees. Once trees were verified and registered, they were protected. Mrs Lane had contacted them regarding a tree on the Trust Land.

The Committee raised their concerns regarding the future use of the Riverside Walk Advisory Committee. The Committee was set up to be the scientific group advising the Cabrera Trust Management Committee. There had been a considerable decline in scientific members attending the group over recent years and it was felt that maybe the group no longer served its purpose. It was agreed to add the future of the Riverside Walk Advisory Committee as an item for the Cabrera Trust Management Committee Agenda for its meeting on 24 July

Mrs Holehouse

13. **DATE AND TIME OF NEXT MEETING**

It was provisionally agreed that the next meeting of the Riverside Walk Advisory Committee would be held on Monday 5 July 2010 in the Committee Room at the Civic Offices, subject to the discussions at the Cabrera Trust Management Committee Meeting on 24 July regarding the Riverside Walk Advisory Committee continuing.

Mrs Holehouse

(The meeting ended at 8-58 p.m.)

Chairman