

Runnymede Borough Council

LICENSING COMMITTEE

17 November 2009 at 7.30 pm

Members of the Committee present: Councillors Mrs P I Broadhead (Chairman), R N Jones (Vice-Chairman), Mrs F J Barden, R J Edis, Mrs M T Harnden, C Knight, D W Parr and Mrs M Roberts

Members of the Committee absent: Councillors P A Francis and Mrs E Gill

400. FIRE PRECAUTIONS

The Chairman read out the fire precautions.

401. MINUTES

The Minutes of the meeting of the Committee held on 22 September 2009 were confirmed and signed as a correct record.

402. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Francis and Mrs Gill.

403. FINANCIAL MONITORING STATEMENT

(Ref: Minutes of Licensing Committee, September 2009, page 258, para 278)

The Committee received for information the Financial Monitoring Statement showing the latest financial projections for the 2009/10 financial year for licensing related matters.

Officers explained that the budgets showed an apparent shortfall in income for annual fees owing to the majority of fees being due in November, so not yet paid. It was also confirmed that unfortunately a number of licensed premises had gone into administration recently as a result of the current economic climate. When this happened the licence was automatically terminated. Members asked Officers to provide them with the figures to show the amount of outstanding debts on annual fees which were currently being analysed. Officers also confirmed that fewer new applications for personal and premises licences and applications for minor variations were being made.

404. SERVICE PLAN 2008/10

The Committee reviewed the Service Plan for Licensing and Equality Action Plan for Technical Services.

Members were pleased to note that most targets were either performing well or complete, and that once complete could be removed from the plan. Details of personal licences and all application forms were now available on the Council's website together with brief details of all premises licences were shown on the interactive map which was proving to be very useful. The Licensing Policy would be reviewed in 2010 and a report would be submitted to the Committee at a future meeting. The Committee was advised that no new targets had been proposed.

Chairman

(The meeting ended at 7.40 pm)