

EPD



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Addlestone, Surrey KT15 2AH

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Contact: Licensing Section
Telephone: 01932 425711

DVLA ENQUIRY

**MANDATE FOR RELEASE OF INFORMATION UNDER DATA SUBJECT ACCESS
PROVISIONS OF THE DATA PROTECTION ACT 1984 (SECTION 21(1) AND (2))**

LOCAL AUTHORITY DETAILS

**LICENSING SECTION, TECHNICAL SERVICES, RUNNYMEDE BOROUGH COUNCIL, CIVIC CENTRE ,
STATION ROAD, ADDLESTONE, SURREY, KT15 2AH. Tel: 01932 425711. Fax: 01932 838384**

ACCOUNT NUMBER.....**8064**.....REFERENCE NUMBER.....

THE INFORMATION IS REQUIRED FOR THE FOLLOWING PURPOSE(S)...The individual named below has applied for or applied to renew a licence to drive a Hackney Carriage/Private Hire Vehicle and the Council wishes to be satisfied as to the information contained on the DVLA Driving Licence.

DRIVER DETAILS

I authorise the Driver and Vehicle Licensing Agency (DVLA) to supply any information, with the exception of any medical information that may be held, on its driver computer record, relating to myself and/or my driving entitlement past and present including any valid endorsements, disqualifications etc. (within the meaning of the Road Traffic Offenders Act 1988), to the local authority named above. I request that the information be sent to (delete as appropriate):

- Runnymede Borough Council
- Myself at the address below*

***Please Note:** If you choose to have the information sent to yourself and not to the Council, then any delay in returning the information to the Council will also delay the issue of your Hackney carriage/Private Hire Driver's Licence.

FULL NAME(s).....

DVLA DRIVER NUMBER
(if known)

Date of Birth:/...../.....

CURRENT ADDRESS.....

.....POST CODE.....

PREVIOUS ADDRESS.....

.....POST CODE.....

Important Note: If your current address is not shown on your driving licence you should return it to DVLA immediately, so that a new one showing the correct address can be issued. Failure to notify changes of name and address is an offence, which could lead to a fine of up to £1,000.

SIGNED.....DATE.....

NB: Any request for information will not be processed later than 3 months after the date of signature