

Licence No. _____

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976
PRIVATE HIRE VEHICLE OPERATOR'S LICENCE – NEW APPLICATION

NAME		
ADDRESS		POST CODE
TRADING AS		TEL NO

hereby make application to Runnymede Borough Council for a licence to be granted to operate private hire vehicles in accordance with the provisions of Part II of the above Act.

PARTICULARS REQUIRED

Answers to the following questions should give details in respect of the applicant, and also any person associated in the business as a partner or in the case of a Company as an officer or director.

1.	Address(es) from which the business will be conducted	
2.	Names and addresses of any other persons who are concerned in operating the vehicles.	
3.	Description of any trade or business being carried on prior to this application.	
4.	Private Hire and hackney carriage licences.	
	(a) details of any licence held with another local authority;	
	(b) details of any refusal by another local authority to grant a licence;	
	(c) details of suspension or revocation of any licence by another local authority	
5.	How many vehicles will be trading for the named company.	
6.	Please give the names and addresses of two persons (one of whom must be your last employer/business associate) who you have known for at least three years, with whom the Council can communicate for the purpose of obtaining references.	Business:- Personal:-
7.	You are required to complete a Standard Criminal Records Bureau Disclosure Application form if you are not currently a licensed driver for Runnymede Borough Council.	

8.	Details of any convictions/cautions for criminal or motoring offences recorded against the applicant or other persons concerned in the operation of the business.	
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TO KNOWINGLY MAKE A FALSE DECLARATION IS AN OFFENCE WHICH MAY BE PUNISHABLE BY A FINE OF UP TO £1,000.

Private Hire Operator's Licence	1-5 vehicles	<input type="checkbox"/>	£ 165.00
	6-20 vehicles	<input type="checkbox"/>	£ 240.00
	21-50 vehicles	<input type="checkbox"/>	£ 320.00
	Over 51 vehicles	<input type="checkbox"/>	£ 470.00

I certify, to the best of my knowledge, that the details listed above are correct. A fee of £ _____ is enclosed in respect of this application.

Dated.....

Signed.....

If signing on behalf of a company or partnership, state in what capacity.

CHECKLIST	
1.	Completed Application Form
2.	Correct fee