



RUNNYMEDE BOROUGH COUNCIL

BUSINESS REVIEW BOARD

Wednesday, 10 April 2002, at 7.30 p.m.

in the Council Chamber,
at the Civic Offices, Addlestone

A G E N D A

Members of the Review Board

Councillors P.J. Waddell (Chairman), G.J. Thomas (Vice-Chairman), J.E. Haas, H.W.V. Meares,
F.J. Tourlamain

Non-voting co-opted Member: Mr B.C. Stacey

and all other Members for information

Notes:

- i) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Review Board so resolves.
- ii) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Mr. I. Langmead, Borough Secretary's and Leisure Services Department, Committee Section, Civic Offices, Station Road, Addlestone (Tel. Direct Line: 01932 425610).**
- iii) Agendas and Minutes are available on a subscription basis. For details, please ring Mr. B.A. Fleckney on 01932 425620.
- iv) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading)
- b) Confidential Information
(No reports to be considered under this heading)

1. NOTIFICATION OF CHANGES TO REVIEW BOARD MEMBERSHIP

2. MINUTES

To confirm and sign the Minutes of the meeting held on 10 October, 2001.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room, or refrain from voting, as may be appropriate according to the nature of the interest.

A Member of a Review Board who has participated in or been consulted (other than as a Ward Member) upon a decision being examined by that Review Board shall declare that fact. Membership of a Committee or Sub-Committee which took the decision counts as participation in the decision.

5. COUNCIL CONSTITUTION - UPDATES AND CHANGES (BSLSO)

To consider the Board's view on the future of the Overview and Scrutiny function in the light of the discussion at the Corporate Management Committee on 4 April 2002 on changes to the Council's constitution further to the proposals of the Local Government Act Member Working Group (see Appendix 'A' herewith).

A proposal from the Chairmen of the two Review Boards entitled "Two Review Boards With A Joint Agenda" is attached at Appendix 'B'.

6. EXCLUSION OF PRESS AND PUBLIC

If the Review Board is minded to consider any of the foregoing reports in private session, it is the

OFFICERS' RECOMMENDATION that -

where appropriate, the press and public be excluded from the meeting during discussion of the reports under Section 100A(4) of the Local Government Act 1972 on the grounds that the reports in question would be likely to involve disclosure of exempt information of the description specified in the appropriate paragraphs of Part I of Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection

a) Exempt Information

(No reports to be considered under this heading)

b) Confidential Information

(No reports to be considered under this heading)