

RUNNYMEDE BOROUGH COUNCIL

Civic Offices
Station Road
Addlestone
Surrey
KT15 2AH

7 February 2005

Dear Sir/Madam,

I hereby summon you to attend the special meeting of the Council to be held on **Tuesday 15 February 2005 at 7.00 p.m.**, in the Council Chamber at the Civic Offices, Addlestone.

I am, Sir/Madam,
Your obedient servant

T.N. Williams
Chief Executive Officer

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

If Members have an interest in an agenda item please record the interest on the form circulated with this Agenda and hand it to the Clerk at the start of the meeting. A supply of the forms will also be available from the Clerk at the meeting.

3. BUDGET 2005/2006 AND COUNCIL TAX 2005/2006

To receive the recommendations of the Corporate Management Committee which considered this matter on 3 February 2005 (TO FOLLOW).

4. RECOMMENDATION FROM CORPORATE MANAGEMENT COMMITTEE - LICENSING COMMITTEE MEMBERSHIP

Council is asked to consider the recommendation of the Corporate Management Committee held on 6 January 2005. (Appendix A).

The Corporate Management Committee recommended that -

- i) **the membership of the Licensing Committee be increased to fifteen with effect from the meeting of the Council in February 2005, and Council nominate Members for the additional places; and**

- ii) the membership of the enlarged Committee, so far as practicable, reflect the position which would exist if the political balance rules applied to it.**

With regard to Recommendation (ii) the Council is advised that if a 15 Member Licensing Committee were to form part of the political balance calculations, and the other Committees retain their current composition, the split would be 12 Conservative, 2 Runnymede Independent, and 1 Labour.

5. LICENSING SUB-COMMITTEES - APPLICATION OF STANDING ORDERS

At its meeting on 27 January, the Licensing Committee resolved to constitute sufficient sub-committees to allow for every possible combination of Members. The number of sub-committees is 455, if the Council accepts the recommendation of Corporate Management Committee in item 4 above to constitute a Licensing Committee of 15. The purpose is to ensure that there is the maximum flexibility to accommodate Member availability in arranging hearings of Licensing applications.

Standing Order 31.1 would normally require each sub-committee, at its first meeting, to elect a chairman for the year. In the circumstances this would be an unnecessarily bureaucratic complication. Accordingly it is the

OFFICERS' RECOMMENDATION that:

- i) under Standing Order 2, Standing Order 31.1 and relevant parts of 31.2 be suspended in relation to the Licensing Sub-Committees, so that a chairman (and if necessary a Vice-Chairman) may be elected for each meeting.**
- ii) this suspension have effect until the Annual Meeting of the Council in May 2005.**

6. PRESS AND PUBLIC TO BE EXCLUDED BY RESOLUTION

To consider any items so resolved at the Meeting.