



RUNNYMEDE BOROUGH COUNCIL

REVIEW BOARD

14 JULY 2005

APPENDICES

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GREEN WASTE COLLECTION SERVICE**QUESTIONS AND ANSWERS**

Why has the Green Waste collection been introduced?	<p>The Government is committed to a European Directive that will reduce the amount of Biodegradable Municipal Waste that can go to landfill.</p> <p>The Government has set weight limits on the amount of biodegradable waste for each county that can be landfilled. If a Council exceeds its allowance then it will have to 'purchase' landfill allowances from other Waste Disposal Authorities under the Landfill Allowance Trading Scheme (LATS). Fees could be as high as £200 per tonne.</p> <p>In Surrey there are currently no other alternatives to landfill for waste disposal. Removing green waste from the municipal waste stream is likely therefore to have economic as well as environmental impacts.</p>
Why has green waste been banned from wheeled bins?	<p>If green waste can still be put in wheeled bins, the scheme will lack credibility. In providing grant funding, the government expect this to be a condition of the scheme. Also, green waste biodegrades anaerobically in landfill sites producing methane, one of the worst greenhouse gases.</p>
Can the Council legally stop residents putting green waste in wheeled bins?	<p>Yes, by virtue of Section 46 of the Environmental Protection Act 1990. The required formal notice has been served on residents in the participating areas, and can be enforced in the Courts, with up to a £1,000 fine for non-compliance.</p>
Why is there a separate charge for green waste collection?	<p>Participation in the scheme is voluntary. The preference is for green waste to be composted within gardens, thus avoiding the need to remove it at all.</p> <p>A number of residents do not have gardens and therefore will not participate.</p> <p>Many gardeners previously would have driven to amenity sites, and this collection will be seen by these as a real service, saving them both time and money.</p>
What are the costs of the scheme?	<p>The Council received Government grant funding of £225,000. £200,000 was for the purchase of a suitable vehicle and the re-useable polypropylene bags, and the £25,000 for the initial start-up and revenue costs.</p> <p>It is estimated that the scheme will cost some £109,400 per year in revenue finding. There is a net income of £18 a tonne from composting the waste as the 'gate fee' at the compost site is £26 per tonne and Surrey County Council pays a Recycling Credit of £44 a tonne (to reflect the savings it makes by not having to dispose of the waste to landfill). This should result in a net income of approximately £25,500 a year. An additional income of £82,500 is needed for the scheme to break even. A charge of £30 per household, should result in the scheme breaking even provided some 2,750 households to sign up to the scheme.</p>

<p>Are there any other benefits for residents or the Borough from the scheme?</p>	<p>Whilst there has been no target set for the overall amount of waste produced in the Borough, officers are optimistic that there will be a decrease in the amount of waste. This is not just because green garden waste is diverted from wheeled bins to composting (both through the Runnymede scheme and by residents taking their garden waste to civic amenity sites), but also because more residents will carry out home composting and through other waste minimisation initiatives. It is estimated that a home composter can accept between 300 and 400 kg of garden waste, and just the sales for April and May of this year ought to result in a reduction of 120 to 160 tonnes a year. The Government's definition of household waste includes waste that is recycled and taken away for composting, as well as waste in the wheeled bin.</p>
<p>What do the residents get for the £30 annual fee?</p>	<p>Each participating household is provided with 3 re-useable, heavy duty polypropylene bags. Each bag is 45cm x 45cm deep and 60cm high (120 litre capacity). They have two lifting handles and a tipping handle at the base. The bags are collected fortnightly, on the same day that refuse is collected.</p>
<p>What about residents with particularly large gardens?</p>	<p>Additional bags can be purchased at the cost of £10 each per year.</p>
<p>Why haven't we used extra wheeled bins or plastic sacks?</p>	<p>Many householders do not have the extra storage capacity for an additional wheeled bin. In addition, operatives are not able to readily check if green waste is contaminated with other material. Once a contaminant goes into the vehicle, the entire load may have to be disposed of, rather than recycled. Plastic sacks can easily rip and are less environmentally friendly. They can also be difficult for staff to manually handle and pose health and safety risks.</p>
<p>Are there health and safety issues for staff in lifting the bags?</p>	<p>A formal risk assessment has been undertaken, which included discussions with other Councils who have been running similar schemes. In collecting wheeled bins, these are automatically lifted into vehicles, whereas with green waste bags, these are lifted and tipped into a container at the rear of the vehicle, which is emptied into it when full. The risk assessment found the practice acceptable, but is being kept under review.</p>
<p>What happens to the green waste after collection?</p>	<p>The green waste is taken to a plant in Basingstoke where it is turned into compost i.e. an organic peat free, soil conditioner, which is being successfully sold under the name of 'Pro-Grow'. There are plans to sell this product back to residents at a low cost. The product complies with the standards of the Soil Association's Certified Product Certificate and is an ideal growing medium for shrubs, fruit and vegetables. See www.pro-grow.co.uk for more information.</p>

Is the Council charged for the disposal of the green waste?	Yes, the 'gate fee' is £26 per tonne for disposal. However, the Council receives a recycling credit of £44 per tonne from the County Council as Waste Disposal Authority. There is therefore a cost saving of £18 per tonne for this recycling. This reduces the cost of running the scheme (see 'Costs of running the scheme above').
Do other Councils run similar schemes?	There is now only one district in Surrey that does not separately collect green waste and still allows it to be placed with other domestic refuse.
Does the Council encourage residents to compost their own garden waste?	Yes. This is the preferred option. Garden composters are available to residents at the subsidised rate of £12 each, including delivery. In April and May more than 400 home composters were sold, double the number sold in the previous 12 months.
How many households have signed up to the scheme?	By mid-June, some 1,300. A verbal up-date will be given at the Review Board Meeting. Percentage take up varies from round to round. On one round over 15% of residents have joined the scheme, but on others it is less than 8%. The percentage take-up of the scheme is shown in the table attached as Annex '1'.
How much of the Borough is covered by the scheme?	The scheme was introduced in two of the main refuse collection rounds. Plans will be displayed at the Review Board meeting showing the geographical distribution across the Borough.
How long will the 'pilot scheme' last?	No firm end date has been set for the scheme, and provided it is successful the intention is for it to become permanent. It is a pilot scheme because it may have to be withdrawn if it is not successful, for example, in terms of take-up by residents and running costs. The scheme will be reviewed
Will there be a formal review of the scheme?	Yes, in September the scheme will have been in operation for about 6 months, and a detailed report will be presented to the Leisure and Environment Committee on 22 nd September.
What publicity has been given to promote the scheme? Could there have been more?	The scheme has been promoted through a publicity leaflet delivered to all households in the Borough in March, and an information pack was delivered to all residents living in the pilot areas. Given the level of enquiries from residents, and the take up of the scheme, no further publicity has been carried out.
Is more publicity planned?	Yes, as noted above, take up by residents varies from under 8% to over 14%, and steps will need to be taken to encourage greater participation, if the target number of households is to be achieved.

GREEN GARDEN WASTE

Take up rate per Round

Round	Properties	Take Up	%
Mon 1	1018	128	12.57%
Mon 2	1569	236	15.04%
Tue 1	1201	92	7.66%
Tue 2	1638	176	10.74%
Wed 1	1230	117	9.51%
Wed 2	861	119	13.82%
Thu 1	1406	189	13.44%
Thu 2	1063	132	12.42%
Fri 1	918	103	11.22%
Fri 2	1285	120	9.34%
Total	12189	1412	11.58%

PROGRESS REPORT ON ENFORCEMENT OF PLANNING CONTROL AS AT 4 JULY 2005 (DAL)

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
The Conifers 111A, Almers Rd Lyne (20.11.92) (8.1.93) (File 53.14.227)	Residential Caravan Site hardstanding and roadway Walls and tarmacadam of site	(i) Enforcement and Stop Notices issued. (ii) Enforcement Notice issued.	Enforcement Notices effective. Final Injunction obtained: 16.06.95. Subsequent appeal to European Court. Judgement of European Court received and found in favour of RBC and UK position. Report to Committee regarding committal proceedings following determination of fresh application and consideration of occupiers circumstances in addition to changed circumstances on site. Reassessment of personal circumstances made following site visit. Difficult to obtain necessary information.	Committee report to be prepared for September 2005.	September 2005.
Padd Farm Hurst Lane Egham (10.5.99) (20.2.02) (File 53.14.103)	Various changes of use of land and buildings and operational development	Six Enforcement Notices issued.	Notice A - Appeal allowed and Notice quashed and permission granted. Notice C - Appeal dismissed and Notice upheld, complied. Notice D - Appeal dismissed and Notice upheld, complied. Notice E - Appeal dismissed and Notice upheld. High Court challenge lodged by appellant. Notice upheld. Compliance period expired 04.08.01. Notice F - Appeal dismissed and Notice upheld, complied. Authority given on 20.02.02 to initiate further enforcement and legal proceedings and to investigate compulsory acquisition of part of Padd Farm. Agent previously discussing future use of land - possible planning application, not received as yet.	Site being monitored	Ongoing

APPENDIX 'B'

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Greenacres, Hardwick Lane Chertsey (6.3.00) (File 53.14.295)	Siting of mobile homes and touring caravans in residential use	Enforcement Notices issued.	Appeal dismissed/allowed in part. Compliance period expired 15.11.01. Application refused in October 2002 and injunction proceedings authorised. Occupier circumstances being assessed prior to proceedings. Fresh planning application for new dwelling refused. Regular site visits being made to assess livestock levels/use of site. Personal circumstances assessed.	Committee report for September 2005.	September 2005.
Willow Farm, Chobham Road Ottershaw (31.5.00) (File 53.14.232)	Non-compliance with conditions of planning permissions - landscaping	Breach of Condition Notice issued.	Notice effective - compliance period expired 20.01.01. Partially complied. Previous owner informed that no more materials should be imported and that materials on site needed to be redistributed. Part of bunding removed. Site being monitored. Quotes obtained for possible direct action. See later entries.	Awaiting vacation of site.	July 2005.
Double S Stonehill Road, Ottershaw (5.9.01) (File 53.13.70)	Caravans	Enforcement Notice issued.	Notice effective - compliance period expired 22.02.02. Prosecution pending - Instructions being prepared. Planning Contravention Notice issued and returned. Details checked by interviews under caution. Certificate of Lawfulness application for commercial use not received. Planning application for retention of mobile home being considered.	Application report being prepared.	August 2005.
Edenvale Dockett Eddy Chertsey (7.11.01) (File 53.14.314)	Siting of two caravans and pergola	Enforcement Notices issued.	Appeals dismissed and costs awarded to the Council. Notice re caravans upheld subject to extension of compliance period from 3 to 6 months expiring 27.02.03. Notice re pergola upheld. Compliance period expired 27.09.02. High Court challenge dismissed. Fresh evidence of full time residential use obtained. Application for retention of mobile home in residential use received.	Prosecution Statement to be agreed with legal.	September 2005.

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
The Annexe Hatch Farm Chertsey Road, Addlestone (19.12.01) (File 53.14.316)	Erection of brick wall	Enforcement Notice issued.	Appeal dismissed - Notice upheld. Compliance period expired 08.11.02. Application not yet submitted for retention of wall.	Direct action to be arranged.	August 2005.
54 Wey Meadows Weybridge (6.3.02) (File 53.14.320)	Mobile Home	Enforcement Notice issued.	Appeal dismissed - Notice upheld subject to extension of compliance period to 5 months expired 06.4.03.	Prosecution statement being prepared.	August 2005.
Crockford Bridge Farm, New Haw Road, Addlestone (8.5.02) (File 53.14.324)	i) Non-compliance with conditions; ii) Erection of timber framed irrigation system (pergola)	Enforcement Notice issued in respect of pergola.	Report to Committee to be prepared on breach of conditions. Appeal dismissed. Notice upheld subject to revised compliance period which expired 15.06.03. Revised planning application refused. Action in abeyance pending expiry of appeal period. Operators have agreed to remove structures.	Monitor situation.	July 2005. Ongoing.
11 Wilson Drive, Ottershaw (4.9.02) (File 53.14.329)	Change of use from woodland to residential garden.	Enforcement Notices issued.	Appeal dismissed and Notice upheld subject to minor variation. Compliance period expired 15.08.03. Section 78 Appeal dismissed. Site visit to be made and, if appropriate, prosecution statement to be prepared. PCNs to be served on other residential properties in the Drive.	Site Visit required.	September 2005.

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Capital House Woodham Park Road Woodham (12.3.03 - SO42) (File 53.14.335)	Erection of a single storey steel portal framed building.	Enforcement Notices issued.	Appeal withdrawn. Notice took effect 03.01.2004. Planning application for waste transfer station submitted and objection raised. Action in abeyance pending determination of planning application by Surrey County Council.	Await S.C.C. decision	Ongoing
Willow Farm Chobham Road Ottershaw (21.3.03 - SO42) (File 53.14.232)	Laying of hardcore to form hardstanding.	Enforcement and Stop Notices issued.	Stop Notice took effect 28.03.03. Interim injunction obtained 29.04.2003. Appeal dismissed and Notice as varied upheld. Compliance period expires 22.04.05. Proceedings for full Injunction continue in the High Court. Site being monitored. Final Injunction granted 13.06.05. Logistics of direct action being considered.	Committal proceedings and/or Direct Action being considered.	July 2005.
Willow Farm Chobham Road Ottershaw (16.4.03) (File 53.14.232)	Storage of caravans.	Enforcement Notice issued.	Interim injunction obtained 29.04.03. Appeal dismissed and Notice as varied upheld. Compliance period expires 22.04.05. Proceedings for full Injunction continue in the High Court. Site being monitored. Final Injunction granted 13.06.05. Logistics of direct action being considered.	Committal proceedings and/or Direct Action being considered.	July 2005.
Land r/o South Lodge Chobham Road Ottershaw (16.4.03 - SO42) (File 53.14.337)	Storage of caravans, trailers and mobile homes	Enforcement Notice issued.	Enforcement Notice took effect 04.06.03. Compliance period expired. Not complied with.	Direct action to be taken in conjunction with previous entries re Willow Farm.	July 2005.

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Thorpe Waterski, Thorpe Road, Chertsey (30.7.2003) (SO42 – 12.09.2003) (File 53.14.339)	Various unauthorised structures and changes of use.	Enforcement Notices issued.	Appeal submitted and withdrawn on 05.01.05. 8 new applications submitted and withdrawn. Two applications outstanding. Compliance period extended to nine months. Enforcement Notices now effective and compliance period expires 06.10.05. Composite planning application received.	Consider planning application.	October 2005.
21A and 22A Station Parade, Virginia Water (5.11.03) (File 53.14.343)	Change of use of first floor to office use.	Enforcement Notice issued.	Appeal withdrawn. Notice effective. Compliance period expired 16.11.04. Tenant in Liquidation. Negotiations with freehold owner continue. Property vacated and being advertised for residential accommodation.	Monitor situation.	Ongoing.
40 Crockford Park Road Addlestone (3.12.03) (File 53.14.345)	i) Use of site for industrial and commercial purposes. ii) Operational development. : buildings and hardstanding.	Two Enforcement Notices issued.	i) Notice effective regarding uses. Compliance period expired 17.08.04. ii) Appeal lodged regarding operational development. Appeal dismissed and Notice upheld. Compliance period expired 19.01.05. iii) Outline planning permission granted for replacement dwelling following referral to GOSE.	i) Complied. ii) Site to be monitored. Partial compliance to date. iii) Site to be monitored. Detailed application awaited.	- Ongoing Ongoing.
Abbey Chase Lodge Bridge Road Chertsey (3.12.03) (File 53.14.344)	Siting of mobile home.	Enforcement Notice issued.	Notice effective – compliance period expired 08.09.04. Planning permission granted for extension to house. Caravan considered 'permitted development' during completion of works. Site being monitored.	Site being monitored.	Ongoing

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Oak Farm Thorpe Green Egham (21.1.04) (File 53.14.346)	Erection of wendy house, shed and creation of hardstanding, fencing, gates, brick piers, driveway.	Two Enforcement Notices issued.	Appeals lodged. Public Inquiry adjourned and then held on 13.01.2005. Appeals dismissed. Other breach being investigated. Notices take effect 16.09.05.	Site being monitored.	September 2005.
Great Grove Farm Murray Road Ottershaw (31.3.04) (File 53.14.350)	Portacabin, metal clad store/garage, steel framed building, storage of materials, plant and equipment and parking of vehicles.	Two Enforcement Notices Issued.	Appeals withdrawn. Notices now effective. Compliance period expires 02.07.05. 3 Certificates of Lawfulness Applications granted for steel framed storage building and commercial storage/parking on western part of site. Metal clad store/garage and portacabin to be removed. No commercial storage/parking on eastern part of site.	Site being monitored to ensure compliance.	Ongoing
Bridge Autos 262-264 Chertsey Lane, Staines (26.5.04) (File 53.14.353)	i) Fencing. ii) Parking of cars and storage of materials and scrap. iii) Storage/parking of vehicles in connection with car sales business.	Three Enforcement Notices issued.	i) Notice effective - compliance period expired 23.09.04. ii) Appeal lodged. Appeal dismissed. Notice effective - compliance period expires 24.08.05. iii) Notice effective - compliance period expired 23.09.04	i) Complied. ii) Ongoing. iii) Complied.	ii) August 2005.

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Trys Hill Farm, Lyne Lane, Chertsey (28.6.04) (File 53.14.356)	i) Mobile home and Menage. ii) Storage unit, Lean-to structure, fencing, wendy house	Four Enforcement Notices issued.	Four Appeals lodged and two withdrawn. i) Public Inquiry on 6.9.05. ii) Notices effective, compliance period expires 17.06.05.	i) Await outcome of appeals. ii) To be monitored.	Ongoing. Ongoing.
Foxwoods, Trumps Green Road, Virginia Water. (28.6.04) (File 53.14.354)	Fencing	Enforcement Notice issued.	Enforcement Notice effective. Compliance period expires 22.12.04. Quotes obtained for possible direct action. Some fencing erected on Highway land. Liaison with County Council Officers will be required. Direct Action to be pursued.	Direct Action implemented and fence removed by Council's contractors.	Complied.
Plots 14B, 15 & The Moorings, Abbey Chase Chertsey (28.6.04) (File 53.14.355)	Residential occupation of boat.	Breach of Condition Notice issued.	Notice effective – compliance period expired 13.01.05. Application received and refused.	Site visit made. Prosecution Statement being prepared.	September 2005.
The Cattle Park St Anns Hill Road, Chertsey (14.7.04) (File 53.14.357)	Siting of mobile home. Erection of decking.	Enforcement action authorised.	Notices drafted. Owner has given undertaking to comply. Other breaches being investigated. Site due to be cleared. If not further enforcement report to Committee to be prepared.	Site being monitored.	August 2005.

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Amberwood and Lone Pine Christchurch Road Virginia Water (4.8.04) (File 53.14.333)	Erection of fence.	Enforcement Notice issued.	Notice quashed on appeal. Report submitted to Planning Committee. New authorisation given to take fresh enforcement action. New Enforcement Notice issued 22.09.04 and Appeal lodged. Informal Hearing 15.03.05. Appeal dismissed. Compliance period extended to 25.11.05.	Await expiry of compliance period.	November 2005
Holly Farm Cottage, Brox Lane, Ottershaw (15.9.04) (File 53.14.359)	Use of building as single self-contained dwelling house.	Enforcement Notice issued 26.01.2005.	Enforcement Notice issued. Section 78 Appeal lodged. Notice in abeyance. Enforcement Appeal lodged.	Notice in abeyance.	Ongoing.
Rosefield, Hurst Lane, Egham (29.9.04) (File 53.14.361)	Use of building for independent residential occupation.	Enforcement Notice issued 28.01.2005.	Enforcement Notice issued. Enforcement Appeal lodged.	Notice in abeyance	Ongoing.
Brown Gables, 3 Trumps Green Road, Virginia Water (29.9.04) (File 53.14.360)	Extension and conservatory	Enforcement Notice issued 28.01.05.	Enforcement Notice issued. Section 78 Appeal lodged. Appeal dismissed 15 June 2005. Enforcement Notice compliance period expires 7 July 2005.	Await expiry of compliance period.	July 2005
The Lane, Stroude Road, Virginia Water (24.11.04) (File 53.14.176)	Storage of portacabin, storage and repair of vehicles, plant and machinery and industrial vehicles	Enforcement Notice issued 04.02.2005.	Enforcement Notice issued. Enforcement Appeal lodged.	Notice in abeyance.	Ongoing.

SITE AUTHORITY DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
<p>Land adjacent to Stroude Road and Clockhouse Lane West, Egham (08.12.04) (File 53.14.363)</p>	<p>i) Storage of builders waste. Siting/storage of caravans. Residential use of caravans/structures. Retail sales of plants/shrubs & associated goods.</p> <p>ii) Erection of buildings/structures Construction of hardstandings. Creation of vehicular access.</p>	<p>Two Enforcement Notices issued 23.03.05.</p>	<p>2 Enforcement Notices issued. Notices take effect 29.04.05. Compliance period expires 28.07.05. Appeal likely to be lodged.</p>	<p>Notice in Abeyance.</p>	<p>Ongoing.</p>
<p>S.O.42 Authorisation (28.06.05)</p>	<p>Construction of hardstandings</p>	<p>Stop Notice issued 04.07.05</p>	<p>Stop Notice issued and takes effect 08.07.05.</p>		<p>Ongoing.</p>
<p>11 Riverside, Egham (22.12.04) (File 53.14.365)</p>	<p>Erection of metal railing and gate.</p>	<p>Enforcement Notice issued 08.03.05.</p>	<p>Enforcement Notice issued. Planning Application refused. Enforcement Appeal lodged. Revised planning application granted permission for 1.8m high railing. Appeal being pursued in respect of 2m high railing.</p>	<p>Notice in Abeyance</p>	<p>Ongoing.</p>

SITE AUTHORITY DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Pleasant View, Woodham Park Road, Woodham (22.12.04) (File 53.14.331)	Erection of Conservatory extension.	Enforcement Notice issued 23.02.05.	Enforcement Appeal lodged. Planning Committee at its meeting of 27.04.05 granted planning permission for the development thereby quashing the Notice.	Notice Quashed.	
Warren Yard, Lyne Lane, Lyne (05.01.05) (File 53.14.366)	i) Site office, storage containers, the open storage of materials, vehicles, caravans, plant, machinery. ii) Electricity meter boxes	2 Enforcement Notices issued 16.03.05.	Enforcement action authorised following the grant of Lawful Use Certificates. 2 Enforcement Notices issued. Notices take effect on 26.04.05. Compliance period expires 25.07.05. Enforcement Notice Appeal lodged. Public Inquiry date to be confirmed.	Notices in Abeyance.	Ongoing.
Bridge Autos 262-264 Chertsey Lane, Staines (02.02.05) (File 53.14.353)	Portacabin.	Enforcement Notice issued 13.4.05	Enforcement Notice issued.	Complied.	
Thorpe Car Sales 262-264 Chertsey Lane, Staines. (02.02.05) (File 53.14.353)	i) Car Sales ii) Fencing	(i) Enforcement Notice issued 13.4.05 (ii) Enforcement Notice issued 13.4.05	(i) Enforcement Notice issued. Was complied but further breaches have occurred. (ii) Enforcement Notice issued. Notice takes effect on 16.05.05. Compliance period expires 16.07.05.	(i) Prosecution Statements to be prepared. (ii) Complied.	July 2005.

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
Capital House, Woodham Park Road, Woodham (16.02.05) (File 53.14.335)	Storage Containers	If Surrey County Council refuse waste transfer station application issue Enforcement Notice		Monitor situation.	Ongoing.
'Kupida', Coach Road, Ottershaw. (16.02.05) (File 53.14.367)	Structure with brick base in residential use.	Enforcement Notice issued 03.03.05.	Enforcement Notice issued. Enforcement Appeal lodged. Public Inquiry 04.10.05.	Notice in Abeyance.	Ongoing.
Bourne Valley Garden Centre Woodham Park Road, Woodham (16.03.05) (File 53.14.368)	(i) Unauthorised Storage Uses (ii) Hardstanding	Two Enforcement Notices issued 13.04.05.	Enforcement Notices issued. Enforcement Appeal likely to be lodged.	Notices in Abeyance.	Ongoing.
Bridge Autos, 262-264 Chertsey Lane, Staines (11.05.05) (File 53.14.353)	Use of land for car repairs maintenance and storage and erection of fencing.	Enforcement Notice issued 20.05.05.	Enforcement Notice issued. Notices take effect 27.06.05. Compliance period expires 27.08.05. Enforcement appeal likely to be lodged. Decision Letter in respect of earlier beaches recommends development should be allowed to remain. Report to Planning Committee to be prepared recommending Withdrawal of Notice.	Notices in Abeyance.	Ongoing.
Padd Farm, Hurst Lane, Egham (25.05.05) (File 53.14.103)	Various	Enforcement Notices being drafted.	Planning Contravention Notice responses awaited.		July 2005.

SITE AUTHORISATION DATE AND FILE REF	CONTRAVENTION	ACTION TAKEN	HISTORY	NEXT STEPS	TIMESCALE
The Brooks Riding Centre, Lyne Lane, Lyne (25.05.05) (File 53.14.369)	(i) Use for car repairs (ii) Erection of barn.	Two Enforcement Notices issued 26.05.05 and third Enforcement Notice issued 31.05.05.	Enforcement Notices issued. Enforcement Appeal likely to be lodged.	Notices in Abeyance.	Ongoing.
18 Riverside Windsor Road, Egham (08.06.05) (File 53.14.371)	Waste recycling and skip hire business. Construction of hardstanding.	Enforcement and Stop Notices issued 13.06.05.	Enforcement Stop Notices issued. Stop Notice takes effect 17.06.05. Enforcement Notices take effect 18.07.05. Stop Notice complied with. Planning Application for redevelopment of site expected.	Site to be monitored.	Ongoing.
The Chantry Riverside Staines (08.06.05) (File 53.14.372)	Timber decking	Land Registry Search being made. Enforcement Notices to be issued.	Enforcement Notice to be issued. Planning Application awaited.		July 2005.
Warrenhurst West Drive Virginia Water (22.06.05) (File 53.14.370)	Development not in accordance with planning permission.	Land Registry Search being made. Enforcement Notice to be issued.	Enforcement Notice to be issued.		July 2005.
16 High Street, Egham (06.07.05) (File 53.14.374)	Breach of opening hours condition.	Land Registry Search to be made. Breach of Condition Notice to be issued.	Breach of Condition Notice to be issued.		July 2005.