



RUNNYMEDE BOROUGH COUNCIL

REVIEW BOARD

Thursday 8 July 2004, at 7.30 p.m.

in the Council Chamber,
at the Civic Offices, Addlestone

A G E N D A

Members of the Review Board

Councillors J.M. Edwards (Chairman), J. Broadhead (Vice-Chairman), A. Alderson, Ms D.V. Clarke, J.B. Dean, J.E. Haas, R.J. Ray, P.B. Tuley and K.J.T. Walmsley

Notes:

- i) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Review Board so resolves.
- ii) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Mr. J. Gurmin, Committee Section, Administration & Leisure Department, Civic Offices, Station Road, Addlestone (Tel. Direct Line: 01932 425624). (E-mail: john.gurmin@runnymede.gov.uk)**
- iii) Agendas and Minutes are available on a subscription basis. For details, please ring Mr. B.A. Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- iv) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading)
- b) Confidential Information
(No reports to be considered under this heading)

1. NOTIFICATION OF CHANGES TO REVIEW BOARD MEMBERSHIP

2. MINUTES

To confirm and sign the Minutes of the Review Board meetings held on 15 April 2004, which will be in the Minute Book to be circulated on 7 July 2004 and on 23 June 2004, which are attached at Appendix 'A'.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is personal and prejudicial.

Members may wish to note Paragraph 11 of the Code of Conduct which reads as follows:-

Overview and Scrutiny

"11.(1) For the purposes of this Part, a Member must if he is involved in the consideration of a matter at a meeting of an Overview and Scrutiny Committee (Review Board) of the authority or a sub-committee of such a committee, regard himself as having a personal interest if that consideration relates to a decision made, or action taken, by another of the authority's -

- (a) committees or sub-committees; or
- (b) joint committees or joint sub-committees,

of which he may also be a Member.

(2) Such a Member must, if so advised by the Chairman of the Review Board, also regard the interest as prejudicial. If the Member involved is the Chairman, he or she must take and follow the advice of the Monitoring Officer.

(3) But sub-paragraph (1) above shall not apply if that Member attends that meeting for the purpose of answering questions or otherwise giving evidence relating to that decision or action."

5. ARRANGEMENTS FOR COMMUNITY CARE AND MENTAL HEALTH WITHIN RUNNYMEDE (DHCS)

1. Purpose of Report

1.1 **To inform Members of the arrangements made to support people with mental health problems within the community.**

2. Background Information

2.1 At a meeting of the Housing and Community Services Committee in July 2003 concern was expressed by a Member that vulnerable tenants with additional support needs did not always receive the care packages that had been prepared for them. It was agreed that the situation in relation to provision of care and support to people with mental health problems would be reviewed by the Review Board and that a member of the Community Care Team for Mental Health would attend the meeting to outline the current arrangements.

- 2.2 It is estimated that 1 in 3 people have some form of mental health problem during the course of their life. There will therefore be many people at any one time living in the community, both in private and public sector housing, experiencing mental health problems.
- 2.3 For those who have severe or enduring mental health problems, support is provided by the Community Mental Health Team (CMHT), which forms part of the North West Surrey Mental Health Partnership Trust. The functions performed by the CMHT are set out in the document entitled Community Mental Health Team Operational Policy/Procedures at Appendix 'B'. Although the document refers to West Elmbridge the functions undertaken by the Team for Runnymede are identical. The CMHT are currently located at Bourne House in Ottershaw. However, within the next two to three months they will be moving to Villa 1, adjacent to the Abraham Cowley Unit within the St. Peter's site. It is hoped that a senior officer from the CMHT will be able to attend the meeting.
- 2.4 The CMHT are responsible for the delivery of the Care Programme Approach. This requires that all service users who are accepted by the CMHT have -
- a systematic assessment (including a risk assessment)
 - a care plan (including a crisis and contingency plan)
 - a care co-ordinator
 - a regular review
- 2.5 Those clients who have severe or enduring mental health problems are likely to also experience periods of crisis. The CMHT will at those times co-ordinate support to settle the client as best they can. The Health and Social Care organisations in Surrey are developing new options to care for people in the community in crisis. These options will include the provision of a 24 hour home central intervention service for people in crisis.
- 2.6 Runnymede Borough Council is not required under Statute to provide any specific mental health service. However, it is encouraged to work in partnership with the Trust to support the delivery of the National Service Framework for Mental Health. This is an NHS plan that sets national targets in relation to mental health.
- 2.7 The Council also has a responsibility to assess the housing requirements and provide appropriate accommodation for those people living in the Borough. The Council has already provided supported housing schemes for people with mental health problems at the old Manor Farm Day Centre and Wapshott Road in Egham. Supported housing schemes have also been provided for people with special needs, including people with mental health problems, at Elm House, Englefield Green, the Bank House, Addlestone and Eversleigh House, Addlestone. All of these schemes are owned by Surrey Community Development Trust who provide landlord services, including support to ensure that people retain their tenancies.
- 2.8 The Council's Housing Strategy has identified a need to provide more units of supported housing for people with mental health problems. The provision of this type of accommodation has been delayed because of difficulties in obtaining both capital and revenue funding towards such schemes. However, it remains a requirement of the Strategy to increase provision for this group. In the meantime arrangements have been made to provide floating support services using LookAhead Housing and Care, a Housing Association that specialises in providing housing support. LookAhead's support is, however, only geared towards helping people with mental health problems to maintain their tenancies and remain in their accommodation. They are not involved in providing very specialist mental health care and support.
- 2.9 The two units of accommodation specifically for mental health at Manor Farm and Wapshott Road in Egham are supported by the Community Response Engagement and Support Transition Team (CREST). CREST is an assertive outreach team provided by the Community Mental Health Team. CREST are based at Villa 2, adjacent to the Abraham Cowley Unit, within the St. Peter's Hospital complex. The Manager of CREST, Louise Cox, will be attending the Review Board to outline the current arrangements for supporting people within these units.

- 2.10 Regular meetings are held between Officers of the Council and CREST to ensure that the schemes are being managed appropriately. Individual case meetings are also often held where there are individuals with particular needs.
- 2.11 In addition to being overseen by Officers from Runnymede, the arrangements for overseeing the support given by CREST to those at Wapshott Road and Manor Farm are also reviewed by the Supporting People Team. They undertake an in depth review of the scheme every five years.
- 2.12 Every effort is made to ensure that those people in need of support and assistance receive it. However, it is only possible to insist on support being taken in very limited circumstances. There are occasions when individuals reject the support that is offered and this has caused difficulties in the past. The various agencies involved have worked together to try and resolve these problems but obviously this can take time.

3. Financial Implications

- 3.1 The cost of providing support and assistance to people with severe or enduring mental health problems is met by the North Surrey Primary Care Trust.
- 3.2 Where people are living in supported housing they will, if they are in receipt of benefit, be entitled to assistance from the Supporting People budget. The Council receives a grant from the Supporting People budget towards the rental element of support for properties at Manor Farm and Wapshott Road. Those who are not entitled to assistance from the Supporting People fund are required to pay their own support costs. Currently, there are no negative financial implications either on the Housing Revenue Account or the General Fund of providing supported housing for people with mental health problems. However, the changes to Supporting People are new and the long-term implications, particularly for the funding of new schemes, are uncertain.

OFFICERS' RECOMMENDATION that –

the Review Board indicates whether there are further detailed issues on which it would wish to make representations or receive further reports.

(TO RESOLVE)

Background Papers

None stated

6. WORK PROGRAMME (DAL)

All Members of the Board have been invited to suggest items which might be considered at meetings of the Board during 2004/05. The results will be reported to the Board meeting for discussion.

(FOR CONSIDERATION)

Background Papers

None

7. COUNCIL'S BUDGETARY OUTTURN REPORT (DF)

A copy of the report to the Corporate Management Committee meeting of 3 June 2004 on the Final Accounts 2003/04 is attached at Appendix 'C' and a draft minute is attached at Appendix 'D'.

(FOR CONSIDERATION)

Background Papers

None

8. PRIORITY INDICATORS OF PERFORMANCE - 2003/04 OUTTURN REPORT (CEO)

A copy of the report to the Corporate Management Committee on 29 June 2004 is attached at Appendix 'E'. The comments of the Committee will be reported to the Board's meeting.

(FOR CONSIDERATION)

Background Papers

None

9. PROGRESS REPORT ON ENFORCEMENT OF PLANNING CONTROL (DTS/DAL)

Attached at Appendix 'F' is the progress report on enforcement of Planning Control as at 11 June 2004. This follows the new format requested by the Board at its last meeting. If Members have any detailed matters which they wish to discuss on these cases, they are invited to contact Officers in advance of the meeting.

(FOR INFORMATION)

Background Papers

None

10. EXCLUSION OF PRESS AND PUBLIC

If the Review Board is minded to consider the foregoing reports in private session, it is the

OFFICERS' RECOMMENDATION that -

where appropriate, the press and public be excluded from the meeting during the discussion of the reports under Section 100A(4) of the Local Government Act 1972 on the grounds that the reports in question would be likely to involve disclosure of exempt information of the description specified in appropriate paragraphs of Part I of Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection

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(No reports to be considered under this heading)

b) Confidential Information

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