



RUNNYMEDE BOROUGH COUNCIL

REVIEW BOARD

9 OCTOBER 2003

APPENDICES

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APPENDIX 'C'

| ESTIMATED BREAKDOWN OF 2003/04 BUDGET BETWEEN STATUTORY AND DISCRETIONARY SPEND | | | | |
|--|------------------|------------------|------------------|-------------|
| Service | NET EXPENDITURE | | | Comments |
| | Statutory | Discretionary | Total | |
| | £ | £ | £ | |
| HOUSING SERVICES | | | | |
| House Renovation Grants | 42,700 | 14,200 | 56,900 | 75:25 split |
| Home Improvement Service | | 43,700 | 43,700 | |
| Housing Standards Benefits | 51,600 | | 51,600 | |
| Housing Strategy & Enabling | 758,400 | 37,000 | 795,400 | |
| Housing Advice & Register | 120,400 | | 120,400 | |
| Homelessness | 111,200 | | 111,200 | |
| Homelessness | 108,600 | | 108,600 | |
| Elm Farm Gypsy Caravan Site | (9,500) | | (9,500) | |
| The Paddocks Gypsy Caravan Site | (12,400) | | (12,400) | |
| House Purchase, Improvement Loans | (3,000) | | (3,000) | |
| | 1,168,000 | 94,900 | 1,262,900 | |
| COMMUNITY SERVICES | | | | |
| Community Services | | | | |
| Administration - Community Services | 50,000 | 175,300 | 225,300 | 25:75 split |
| Day Centre and Vehicle - Capital Charges | | 247,700 | 247,700 | |
| Day Centre Transport - Woking C.T. | | 174,300 | 174,300 | |
| Day Centre & Vehicles - Special Works | | 29,300 | 29,300 | |
| Day Centres - Running Costs | | 543,300 | 543,300 | |
| Day Centre Meals | | 134,200 | 134,200 | |
| Community Meals Service | 45,500 | 45,500 | 91,000 | 50:50 |
| Community Alarm System | | 58,300 | 58,300 | |
| Community Transport (Dial a Ride) | | 0 | 0 | |
| Grant Aid | | 345,700 | 345,700 | |
| Transport Initiatives | | | | |
| Concessionary Bus Fares | 159,100 | | 159,100 | |
| | 254,600 | 1,753,600 | 2,008,200 | |
| LEISURE SERVICES | | | | |
| Egham Sports Centre | | (87,400) | (87,400) | |
| Abbeylands Sports Centre | | 151,000 | 151,000 | |
| Leisure and Sports Development | | 215,000 | 215,000 | |
| Play and Youth Activities | | 190,700 | 190,700 | |
| Chertsey Museum Service | | 135,800 | 135,800 | |
| Allotments | 71,000 | 0 | 71,000 | |
| Public Halls | | 416,000 | 416,000 | |
| Parks and Open Spaces | | 1,289,000 | 1,289,000 | |
| Cemeteries | | 164,400 | 164,400 | |
| Closed Churchyards | 12,100 | | 12,100 | |
| | 83,100 | 2,474,500 | 2,557,600 | |

| Service | NET EXPENDITURE | | | Comments |
|---------------------------------------|------------------|--------------------|------------------|------------------|
| | Statutory £ | Discretionary £ | Total £ | |
| ENVIRONMENTAL SERVICES | | | | |
| General Administration | 0 | | 0 | |
| Pollution Control | 245,600 | | 245,600 | |
| Occupational Health, Safety & Welfare | 103,700 | | 103,700 | |
| Food Safety and Hygiene | 165,000 | | 165,000 | |
| Licensing and Registration | 50,800 | | 50,800 | |
| Pest Control & Dog Warden Service | 33,000 | 33,000 | 66,000 | 50:50 |
| Public Conveniences | | 80,800 | 80,800 | |
| Refuse Collection | 888,800 | | 888,800 | |
| Recycling and Environmental Issues | 50,000 | 143,700 | 193,700 | 25:75 |
| Street Cleansing and Litter Squad | 527,600 | | 527,600 | 50:50 |
| Safer Runnymede | | 722,000 | 722,000 | |
| | 2,064,500 | 979,500 | 3,044,000 | |
| PLANNING AND DEVELOPMENT | | | | |
| Forward Planning | 169,150 | 169,150 | 338,300 | 50:50 |
| Development Control | | | | |
| Non Fee Related | 534,000 | 177,900 | 711,900 | 75:25 |
| Fee Related | 131,100 | | 131,100 | |
| Building Control | | | | |
| Non Fee Related | 170,100 | | 170,100 | |
| Fee Related | (25,000) | | (25,000) | |
| | 979,350 | 347,050 | 1,326,400 | |
| HIGHWAYS AND INFRASTRUCTURE | | | | |
| SCC Liaison | | 49,400 | 49,400 | |
| Environmental Maintenance | | 159,000 | 159,000 | |
| Borough Highways Functions | | 225,700 | 225,700 | |
| Land Drainage | 219,500 | 234,000 | 453,500 | As per estimates |
| | 219,500 | 668,100 | 887,600 | |
| ECONOMIC DEVELOPMENT COMMITTEE | | | | |
| Car Parking | | 146,000 | 146,000 | |
| Markets and Street Trading | | 12,100 | 12,100 | |
| Action Addlestone | | 47,500 | 47,500 | |
| Runnymede Travel Initiative | | 34,700 | 34,700 | |
| Corporate Land & Property Holdings | | (181,800) | (181,800) | |
| Energy Management | | 37,700 | 37,700 | |
| Runnymede Business Partnership | | 53,200 | 53,200 | |
| Civic Offices | (52,850) | (52,850) | (105,700) | 50:50 |
| Chertsey Depot | (9,700) | (9,700) | (19,400) | 50:50 |
| | (62,550) | 86,850 | 24,300 | |

| Service | NET EXPENDITURE | | | Comments |
|--|------------------|--------------------|-------------------|----------|
| | Statutory £ | Discretionary £ | Total £ | |
| CORPORATE AND BUSINESS SERVICES | | | | |
| Corporate & Democratic Services | | | | |
| Corporate Management | 194,000 | 194,300 | 388,300 | 50:50 |
| Democratic Representation & Management | 683,500 | 240,200 | 923,700 | |
| Elections | 104,100 | | 104,100 | |
| Public Relations | | 91,500 | 91,500 | |
| Business Services | | | | |
| Council Tax Collection | 589,800 | | 589,800 | |
| National Non Domestic Rate | 39,100 | | 39,100 | |
| Registration of Electors | 156,300 | | 156,300 | |
| Partnership Team | | 30,500 | 30,500 | |
| Local Land Charges | (87,600) | | (87,600) | |
| Geographical Information Service | | 17,600 | 17,600 | |
| Corporate Document Management System | | 87,700 | 87,700 | |
| Runnymede On-Line | | 123,700 | 123,700 | |
| Civil Emergency | | 88,800 | 88,800 | |
| Financing & Other Provisions | 33,900 | 252,800 | 286,700 | |
| Control & Establishment Budgets | | | | |
| Total Control & Establishment Budgets | 97,600 | 97,500 | 195,100 | 50:50 |
| | <u>1,810,700</u> | <u>1,224,600</u> | <u>3,035,300</u> | |
| TOTAL NET EXPENDITURE | 6,517,200 | 7,629,100 | 14,146,300 | |
| Capitalisation of Building Works | | (372,700) | (372,700) | |
| NET EXPENDITURE ON SERVICES | 6,517,200 | 7,256,400 | 13,773,600 | |
| Less Capital Charges | (406,000) | (1,677,200) | (2,083,200) | |
| NET EXPENDITURE EXCL. CAP CHG | 6,111,200 | 5,579,200 | 11,690,400 | |
| Proportion | 52% | 48% | 100% | |

PROGRESS REPORT ON ENFORCEMENT OF PLANNING CONTROL AS AT 26 SEPTEMBER 2003 (DAL)

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|--|---|---|---|
| Wickham Lane, Egham and the M25 Motorway - Land lying between (i) (20.11.84) (Sub-Committee) (ii) (11.9.85) | (i) Buildings; and (ii) Residential Caravan Site | (i) Enforcement Notice issued. (ii) Enforcement Notice issued. | Enforcement Notices effective. Injunction proceedings authorised. Planning Application submitted to Committee on 13.8.03 and planning permission granted subject to fresh enforcement action. See later entry. |
| The Annex (Lucia Angelis) Thorpe Lea Road Egham (31.7.92) | Change of use of a building to a 3 bed dwelling | Enforcement Notices issued. | Enforcement Notices effective. Injunction action reaffirmed 30.5.01. Injunction application issued and served. Application for stay of proceedings granted. Planning application refused at 6 March meeting. New planning application refused on 17 October 2002. Appeal dismissed. Injunction application trial date 27.10.03 |
| The Conifers 111A, Almers Road Lyne (20.11.92) (8.1.93) | Residential Caravan Site hardstanding and roadway Walls and tarmacadam of site | (i) Enforcement and Stop Notices issued. (ii) Enforcement Notice issued. | Enforcement Notices effective. Final Injunction obtained: 16.6.95. Subsequent appeal to European Court. Judgement of European Court received and found in favour of RBC and UK position. Report to Committee regarding committal proceedings following determination of fresh application and consideration of occupiers circumstances in addition to changed circumstances on site. Reassessment of personal circumstances required including site visit to be made. |

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|--|--|---------------------------------|--|
| The Paddocks Lyne Lane Lyne (11.6.93) | Mobile home, residential caravan, erection of barn, siting of portacabin, laying of hoggin to provide hardstanding | Enforcement Notices issued. | Enforcement Notices effective. Subsequent planning appeal dismissed. Injunction proceedings authorised. Application issued and served. Full Hearing 7/8 May 2003. Application adjourned for 6 months pending offer of alternative housing accommodation for the 4 family units. Hearing date – 31 October 2003. |
| Padd Farm Hurst Lane Egham (10.5.99) | Various changes of use of land and buildings and operational development | Six Enforcement Notices issued. | Notice A - Appeal allowed and Notice quashed and permission granted. Notice C - Appeal dismissed Notice upheld, complied. Notice D - Appeal dismissed and Notice upheld, complied. Notice E - Appeal dismissed and Notice upheld. High Court challenge lodged by appellant. Notice upheld. Compliance period expired 4.8.01. Notice F - Appeal dismissed and Notice upheld, complied. |
| (20.2.02) | | | Authority given on 20.2.02 to initiate further enforcement and legal proceedings and to investigate compulsory acquisition of part of Padd Farm. Site visit made and further report being prepared for Committee in respect of new breaches. |
| 23 Ayebridges Avenue Egham (6.10.99) | Erection of a brick built detached 'games room' | Enforcement Notice issued. | Appeal lodged. Revised application refused 26.7.00. Appeal withdrawn. Public Inquiry scheduled for 9-11 January 2001 cancelled. Notice effective. Approval authorised on 9.5.01. One year to implement permission from 9.5.01. Works to remedy breach commenced. Mostly complied - outstanding works subject to planning application. Minor outstanding works being negotiated. |

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|---|--|------------------------------------|---|
| Greenacres, Hardwick Lane Chertsey (6.3.00) | Siting of mobile homes and touring caravans in residential use | Enforcement Notices issued. | Appeal dismissed/allowed in part. Compliance period expired 15.11.01. Application refused in October 2002 and injunction proceedings authorised. Occupier circumstances being assessed prior to proceedings. Current planning application for new dwelling, Regular site visits to be made to assess livestock levels/use of site. |
| Willow Farm, Chobham Road Ottershaw (31.5.00) | Non-compliance with conditions of planning permissions - landscaping | Breach of Condition Notice issued. | Notice effective - compliance period expired 20.1.01. Partially complied. Owner informed that no more materials should be imported and that materials on site needed to be redistributed. Prosecution being considered. Report to be brought to Planning Committee. Part of bunding removed. Site being monitored. See later entries. |
| Wey Farm Guildford Road Ottershaw (20.6.01) | Non-compliance with planning condition, namely failure to remove caravan | Breach of Condition Notice issued. | Notice effective - compliance period expired 20.9.02. Notice not complied with. Passed to Legal to consider prosecution. |
| Double S Stonehill Road, Ottershaw (5.9.01) | Caravans | Enforcement Notice issued. | Notice effective - compliance period expired 22.2.02. Prosecution pending - Instructions being prepared. Planning Contravention Notice issued and returned. Details checked by interviews under caution. Certificate of Lawfulness application for commercial use may be submitted. |

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|---|---|-----------------------------|--|
| Edenvale Dockett Eddy Chertsey (7.11.01) | Siting of two caravans and pergola | Enforcement Notices issued. | Appeals dismissed and costs awarded to the Council. Notice re caravans upheld subject to extension of compliance period from 3 to 6 months expiring 27.2.03. Notice re pergola upheld. Compliance period expired 27.9.02. High Court challenge dismissed recently. Planning Contravention Notice served re occupation. Prosecution action commenced. |
| The Annexe Hatch Farm Chertsey Road, Addlestone (19.12.01) | Erection of brick wall | Enforcement Notice issued. | Appeal dismissed - Notice upheld. Compliance period expired 8.11.02. Prosecution or direct action under consideration. |
| Old Telephone Exchange Longcross Road Chertsey (9.1.02) | Portacabin | Enforcement Notice issued. | Appeal dismissed - Notice upheld, as corrected, and compliance period extended from 3 to 12 months, which expired 19.8.03. Complied, but new structure erected and report to be prepared for Committee to serve new Notice. |
| 54 Wey Meadows Weybridge (6.3.02) | Mobile Home | Enforcement Notice issued. | Appeal dismissed - Notice upheld subject to extension of compliance period to 5 months expired 6.4.03. Notice not complied with. To be reported for prosecution. |
| Trumps Farm, Kitsmead Lane, Longcross (17.4.02) | Hardstanding | Enforcement Notice issued. | Appeal dismissed and Notice upheld with variations. Compliance period expired 29.7.03. Complied. |
| 85 Woodham Park Road, Woodham (8.5.02) | Erection of single storey office and storage building | Enforcement Notice issued. | Appeal dismissed, Notice upheld subject to revised compliance period which expired 18.8.03. Site likely to be vacated in October 2003. |

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|--|--|--|--|
| Crockford Bridge Farm, New Haw Road, Addlestone (8.5.02) | Non-compliance with conditions and erection of timber framed irrigation system | Enforcement Notice issued in respect of pergola. | Appeal dismissed, Notice upheld subject to revised compliance period which expired 15.6.03. Action in abeyance to allow Summer watering. Potential revised planning application to be submitted. Discussions ongoing regarding breaches of conditions. |
| 20 Sayes Court Addlestone (5.6.02) | Conservatory | Enforcement Notice issued. | Appeal dismissed, Notice upheld subject to variations. Compliance period expires 7.5.03. Planning permission granted on appeal. Withdrawal of Notice authorisation to be sought from future Committee. |
| Walnut Tree Farm, Almers Road, Lyne (31.7.02) | Storage, stationing and residential occupation of mobile homes and touring caravans and erection of a brick toilet and shower block. | Enforcement Notice issued. | Appeal lodged. - Public Inquiry to be held 28 October 2003. |
| 21 - 23 The Causeway, Staines (31.7.02) | Non-compliance with conditions 3, 4 and 12 of RU02/0293. | Breach of Condition Notice issued. | Notice effective - compliance period expired 18 October 2002. Notice partially complied with. Appeal dismissed. Amended scheme approved. |
| Hardwick Park, Hardwick Lane, Chertsey (4.9.02) | Unauthorised barn building | Enforcement Notices issued | Appeal dismissed, Notice upheld subject to revised compliance period expiring 20.11.03. New application submitted and further action currently being considered. |
| 11 Wilson Drive, Ottershaw (4.9.02) | Change of use from woodland to residential garden. | Enforcement Notices issued. | Appeal dismissed and Notice upheld subject to minor variation. Compliance period expired 15.8.03. Site visit to be made. |

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|--|---|-----------------------------|--|
| 1 & 3 South Grove Chertsey (6.11.02) | Coach hire business and parking of vehicles in vicinity of site. | Enforcement Notice issued. | Appeal allowed, permission granted and Notice quashed. |
| 'Pleasant View' 89 Woodham Park Road, Woodham (20.11.02) | Use of property as an operating centre. | Enforcement Notice issued. | Appeal dismissed. Compliance period expires 21.12.03. Certificate of lawfulness application submitted. Planning Contravention Notice to be prepared. |
| Clarence House Stuart Way Virginia Water (18.12.02) | Dwelling house not built in accordance with planning consent RU99/1280. | Enforcement Notices issued. | Notices withdrawn on Counsel's advice. |
| Amberwood and Lone Pine Christchurch Road Virginia Water (8.1.03) | Erection of fence. | Enforcement Notices issued. | Notice quashed on appeal - Notice to be reserved following site visit. Owner has denied access - prosecution or warrant supported by Police attendance being considered. |
| Shepley House Shepley Drive Virginia Water (8.1.03) | Unauthorised balcony and pergola, porch wall and gazebo. | Enforcement Notices issued. | Notices withdrawn on Counsel's advice. |
| Capital House Woodham Park Road Woodham (12.3.03 - SO42) | Erection of a single storey steel portal framed building. | Enforcement Notices issued. | Appeal lodged. Public Inquiry 14 October 2003. |

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|---|--|---|---|
| Willow Farm Chobham Road Ottershaw (21.3.03 - SO42) | Laying of hardcore to form hardstanding. | Enforcement and Stop Notices issued. | Stop Notice took effect 28.3.03. Interim injunction obtained 29 April 2003. Appeal lodged - Informal Hearing on 23 September 2003 adjourned. At Hearing, Inspector decided that appeal should be heard by Public Inquiry - date to be arranged. |
| 130 Warwick Avenue Egham (2.4.03) | Erection of wall. | Enforcement Notice issued. | Notice effective. Compliance period expires 1.10.03. |
| Willow Farm Chobham Road Ottershaw (16.4.03) | Storage of caravans. | Enforcement Notice issued. | Appeal lodged. Interim injunction obtained 29 April 2003. Informal Hearing on 23 September 2003 adjourned. At Hearing, Inspector decided that appeal should be heard by Public Inquiry - date to be arranged. |
| South Lodge Chobham Road Ottershaw (16.4.03 - SO42) | Storage of caravans, trailers and mobile homes | Enforcement Notice issued. | Interim injunction obtained 29 April 2003. Notice took effect 4.6.03. Compliance period expires 4 September 2003. Not complied with - further action to be taken. |
| Walnut Tree Farm Almners Road Lyne (17.4.03 - SO42) | Laying of hardcore | Enforcement and Stop Notices served. | Stop notice took effect 28.4.03. Appeal lodged - Public Inquiry to be held October 2003. |
| 52 Abbey Road, Chertsey (2.7.2003) | Poor appearance of property | Section 215 Notice issued. | Notice compliance period expires 5.10.03. Appeal lodged with Magistrates Court. Pre-trial hearing - 26.9.03. |
| Thorpe Waterski, Thorpe Road, Chertsey (30.7.2003) (SO42 - 12.09.2003) | Various unauthorised structures and changes of use. | Enforcement Notices issued. | Unless appeals lodged, Notices will take effect on 17.11.03. |

| SITE (AND COMMITTEE AUTHORISATION DATE) | CONTRAVENTION | ACTION TAKEN | CURRENT POSITION |
|--|----------------------|--------------------------------|--|
| Thorpe Lea Cottage, Wickham Lane Thorpe (13.8.03) | Residential caravans | Enforcement action authorised. | Land Registry details obtained and Notice to be drafted. |
| Land adj. 91 Chertsey Lane, Staines (3.9.03) | Caravans | Enforcement action authorised. | Land Registry details obtained and Notice to be drafted. |