

Runnymede Borough Council

LICENSING COMMITTEE

Tuesday 26 October 2004 at 7.30 p.m.

in the Council Chamber

at the Civic Offices, Addlestone



Members of the Committee

Councillors A.J. Davis (Chairman), Mrs P.I. Broadhead (Vice-Chairman), Mrs F.M. Angell, Mrs F.J. Barden, P.A. Greenwood, A.M. Moore, Mrs J. Norman, D.W. Parr, B.J. Relph and Mrs M. Roberts.

In accordance with Standing Order 29.2 any non-member of the Committee who is considering attending the meeting should first request the permission of the Chairman.

AGENDA

Notes:

- i) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- ii) The relevant "background papers" are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Miss C. Pinnock, Department of Administration and Leisure, Committee Section, Civic Offices, Station Road, Addlestone (Tel. Direct Line: 01932 425627). (Email: clare.pinnock@runnymede.gov.uk).**
- iii) Agendas and Minutes are available on a subscription basis. For details, please ring Mr. B.A. Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- iv) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

	<u>PAGE</u>
1. MINUTES	3
2. APOLOGIES FOR ABSENCE	3
3. DECLARATIONS OF INTEREST	3
4. LICENSING ACT 2003 – CONSULTATION ON DRAFT REGULATIONS	3
5. LICENSING-SUB COMMITTEE - MINUTES	4
6. EXCLUSION OF PRESS AND PUBLIC	4

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading).
- b) Confidential Information
(No reports to be considered under this heading)

1. MINUTES

To confirm and sign, as a correct record, the Minutes of the meeting of the Committee held on 17 August 2004.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the report in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is personal and prejudicial.

4. LICENSING ACT 2003 – CONSULTATION ON DRAFT REGULATIONS (DTS)

1. Purpose of Report

1.1 **The purpose of this report is to consider a draft response to a consultation document issued by the Department for Culture, Media and Sport (DCMS) on the draft regulations for the Licensing Act 2003.**

2. Background Information

2.1 The Licensing Act 2003 received Royal assent on 10 July 2003.

2.2 A requirement of the Act was that the Secretary of State should publish regulations detailing how the Act will be organised and implemented at local level.

2.3 These regulations have now been published as a consultation document and the Government is seeking the views of all parties concerned with Licensing. These regulations cover the application process and the procedures for hearings.

2.4 Responses have to be submitted to the DCMS by 10 November 2004.

3. Report

3.1 The draft consultation document which has been circulated to Members of the Committee runs to a large number of pages. **(Members are asked to bring their copy to the meeting)** The last section of the document refers to a Regulatory Impact Assessment. The Government is obliged to undertake such an exercise for new legislation and the Council is not required to make any comment on it.

3.2 A consultative session was held with Members on 11 October 2004, to discuss the relevant topics in respect of which a response could be made. The suggested responses are attached at Appendix 'A', and Members are invited to endorse or amend these as necessary.

OFFICERS' RECOMMENDATION that –

- i) the comments attached at Appendix 'A' be approved as the Council's official response to the consultation document on the draft regulations for the Licensing Act 2003; and**
- ii) Officers be instructed to submit the response to the DCMS to arrive no later than 10 November 2004.**

(TO RESOLVE)

Background Papers

Draft Regulations on Licensing Act 2003.

5. LICENSING-SUB COMMITTEE - MINUTES (DAL)

The Minutes of the meetings of the Licensing Sub-Committee held on 17 August and 2 September 2004 are attached at Appendices 'B' and 'C' respectively.

(FOR INFORMATION)

Background Papers

None.

6. EXCLUSION OF PRESS AND PUBLIC

If Members are minded to consider any of the foregoing items in private, it is the

OFFICERS' RECOMMENDATION that -

where appropriate the press and public be excluded from the meeting during discussion of the report under Section 100A(4) of the Local Government Act 1972 on the grounds that the report in question would be likely to involve disclosure of exempt information of the description specified in the appropriate paragraphs of Part 1 of Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

a) Exempt Information

(No reports to be considered under this heading)

b) Confidential Information

(No reports to be considered under this heading)



RUNNYMEDE BOROUGH COUNCIL

LICENSING COMMITTEE

26 OCTOBER 2004

APPENDICES

<u>APPENDIX</u>	<u>REPORT</u>	<u>PAGE</u>
A	LICENSING ACT 2003 – DRAFT RESPONSES TO CONSULTATION PAPER	2
B	LICENSING SUB-COMMITTEE – MINUTES – 17 AUGUST 2004	7
C	LICENSING SUB-COMMITTEE – MINUTES – 2 SEPTEMBER 2004	10

Runnymede Borough Council

Response to draft Regulations issued under Licensing Act 2003

1.	<p>2: Prescribed Persons under s. 120(2)(b) of the Act The Secretary of State would be interested to hear from any other classes of persons who consider that they should be prescribed in a similar way under the terms of section 120(2)(b) of the Licensing Act 2003.</p>	No Comments
2.	<p>3: Form of Personal Licence The Secretary of State would be interested to hear any views on the form of licence proposed.</p>	<p>The Authority would wish to see a national data base for personal licence holders. Because of Sec 125 (3) cannot be in form of tamper proof photo I.D. card In thirds- top third with photo and logo identifying authority Last two thirds with offences. Political correctness should be family name / first name.</p>
3.	<p>4(1): Application for grant of Personal Licence (Form A) The Secretary of State would be grateful for views from licensing authorities... about Form A and how it may be improved.</p>	<p>Not sure of relevance of Sec. 3 as its an offence to apply for more than one licence. 118(1) Photo to be of same standard as transitional period as currently not specified.</p>
4.	<p>4(3): Application for Personal Licence during transitional period (Form C) The Secretary of State would be grateful for views from licensing authorities... about Form B and how it may be improved.</p>	Again Sec. 3
5.	<p>4(2): Application for renewal of Personal Licence under s. 117 of the Act (Form B) The Secretary of State would be grateful for views from licensing authorities... about Form C and how it may be improved.</p>	Should include address when licence granted.

6.	<p>5: Period of Time within which Hearing to be Held The Secretary of State would like views on whether the periods of 20 days, 10 days, 7 days and 5 days are adequate preparation time in the context of each of the circumstances giving rise to a hearing as listed in Column 1 of Schedule 1 to Appendix</p>	<p>The authority felt the time scales were very tight but manageable they note that there is no guidance as to whether and what type of committee reports will be required.</p>
7.	<p>6: Notice of Hearing 6(2): 2 days for ss. 43(3)(a) & 105(2)(a) hearings</p>	<p>2 days for 43/3 unreasonable 7days not enough time to prepare for proceedings either side.</p>
8.	<p>The Secretary of State would be interested to hear the views of licensing authorities about any difficulties that may arise for them relating to compliance with these regulations on the giving of notices of hearing.</p>	<p>With the time factors there may well be duplication of notices in order to ensure that both objectors and applicants have sufficient notice of hearings. The authority felt the fees would not cover additional costs during transition.</p>
9.	<p>7: Information to accompany notice of hearing: The Secretary of State would be interested in any views on whether these arrangements are satisfactory, fair and practical.</p>	<p>No Comments</p>
10.	<p>Withdrawal of representations: 24 hrs or at hearing. The Secretary of State would be interested to hear views as to whether the 24 hour time limit is reasonable and fair for all parties.</p>	<p>In view of tight time scales should be able to withdraw up to hearing, with acknowledgement at hearing if on day of hearing.</p>
11.	<p>Notification of determination: Irregularities: The Secretary of State would welcome views from all groups likely to be involved in such hearings about these administrative arrangements.</p>	<p>Would there be an authority for police to assist in the expulsion from the premises over and above their powers under public order?</p>

12.	<p>The Secretary of State would welcome views from all persons on the proposal to prescribe this individual and these bodies as responsible authorities; and would be interested to hear from other bodies who believe that they should be prescribed as a responsible authority</p>	No Comment
13.	<p>The Secretary of State would be grateful for views from licensing authorities, all potential applicants and responsible authorities about the forms and required information contained in Schedules 1 and 3- 8 to Appendix C.</p>	<p>Ordinance spelt wrong No mention of number of toilets available to the public.</p>
14.	<p>The Secretary of State would therefore be grateful for views from licensing authorities, all potential applicants and responsible authorities about the forms and required information contained in Schedules 9 and 11-12 to Appendix C.</p>	No Comment
15.	<p>The Secretary of State would welcome views from licensing authorities, responsible authorities and potential applicants on the requirements in respect of plans.</p>	<p>We believe it would be sufficient to supply one copy of plans to authority to cover the three authority "responsible authorities" or four in case of some unitary authorities.</p>
16.	<p>form and content of advertising The Secretary of State considers that advertising applications in only one form may be inadequate to ensure that local residents have a full opportunity to engage with the system as intended, but she would welcome comments on the form and content of the advertising arrangements.</p>	<p>Whilst requiring the local authority to notify all "local residents or businesses" would seem to be the ideal the time and cost implication are prohibitive. The advertisements in the local press will prove expensive to all parties.</p>

17.	<p>: Notice to responsible authority The Secretary of State would welcome any views on these proposals The Secretary of State would welcome views, particularly from licensing authorities and local resident associations, about these time limits.</p>	No Comments
18.	<p>The Secretary of State would welcome views on the proposed form of the premises licence and club premises certificate and the proposed form of the summaries.</p>	No Comments
19.	<p>The Secretary of State would welcome views, particularly from licensing authorities, on the proposed arrangements for advertising applications for reviews.</p>	As per 16.
20.	<p>Application for conversion of existing licence</p> <p>The Secretary of State would welcome views on the application form to be used for applying to convert an existing licence into a premises licence. She would also welcome views on whether any additional information or documents should be specified that would have to be included with an application.</p>	No Comments
21.	<p>The Secretary of State would welcome views from licensing authorities, the police and industry concerning the proposed periods.</p>	No Comments

22.	<p>The Secretary of State would welcome views on the application form to be used for applying to convert an existing club certificates to club premises certificate. She would also welcome views on whether any additional information should be specified that would have to be included with an application</p>	No Comments
23.	<p>Specified enactments under para 18(5) of Sch 8</p> <p>The Secretary of State would welcome views on whether any other enactments should be specified for these purposes.</p>	
24.	<p>form of consent existing licence</p> <p>The Secretary of State would welcome views on the two forms of consent and the form of the photograph described in paragraph 6.32 above.</p>	The form should be a uniform requirement across all applications as per item 3.
25.	Any Other Comment	

Runnymede Borough CouncilLICENSING SUB-COMMITTEE17 August 2004 at 7.30 p.m.

Members of the Committee present: Councillors D.W.Parr. (Chairman), Mrs J. Norman (Vice-Chairman), A.J. Davis, P.A. Greenwood, and B.J. Relph.

Members of the Committee absent: None

Councillors Mrs P.I. Broadhead, A.M. Moore and Mrs M. Roberts also attended the meeting as observers with the permission of the Chairman under Standing Order 29.2 but took no part in the proceedings.

ELECTION OF CHAIRMAN**RESOLVED that -**

Councillor D.W. Parr be Chairman of the Licensing Sub-Committee for the Municipal Year 2004/05.

ELECTION OF VICE-CHAIRMAN**RESOLVED that -**

Councillor Mrs J. Norman be Vice-Chairman of the Licensing Sub-Committee for the Municipal Year 2004/05.

APPLICATION FOR AN OCCASIONAL PUBLIC ENTERTAINMENT LICENCE - ARMSTRONG GUN PUBLIC HOUSE, ENGLEFIELD GREEN

The Committee received and considered an application for an occasional public entertainment licence from Mr Stewart John Gordon, Manager of the Armstrong Gun Public House, 49 Victoria Street, Englefield Green, in respect of five indoor events and one outdoor event to take place between 29 August and 31 December 2004.

The applicant, Mr Gordon attended the meeting and made representations in person and the Proper Officer presented his report to the Sub-Committee. Two objectors also attended the meeting and listened to the proceedings. A location plan and proposed schedule detailing the timings of each event were provided.

A number of events had been held at the aforementioned premises both inside and outside in the rear garden of the public house over the last three years. The majority of events had attracted complaints about noise levels from local residents. The events had been monitored by either the Council's Proper Officer or a Consultant and the Licensee advised accordingly after the events. As a result of the most recent complaint a Noise Abatement Notice had been served on the Licensee on 29 July 2004 requiring that no statutory noise nuisance be caused in future. Members were informed that if any further events took place which amounted to a statutory noise nuisance and witnessed by Environmental Health Officers the Licensee had been advised the matter would be considered for prosecution.

Three objections had been received in respect of the application before the Sub-Committee. However, as these had been received by both the Proper Officer and the applicant more than 2 days outside of the 14 days specified in Regulation 2.21 of the Public Entertainment Regulations made under the Local Government (Miscellaneous Provisions) Act 1982 the objectors were not allowed to speak at the request of the applicant.

In accordance with Regulation 2.13 of the afore-mentioned Regulations, the Sub-Committee requested that the application be presented in full for their consideration.

The applicant had been Landlord of the Armstrong Gun Public House for ten years. He stated that he was fully aware of his responsibilities and had no intention to cause a disturbance to his neighbours. He was surprised that complaints had been received in respect of previous events and would endeavour to ensure that at any future events disturbance would be kept to a minimum.

The applicant stated that although he had been notified after each complaint had been made, no action had been taken by the Proper Officer at the time of the event happening to reduce the noise level. However, the Proper Officer had not considered it appropriate to do so and had advised both the applicant and complainants accordingly.

As a result of complaints being received and a letter to the applicant from local residents he had reduced the number of outdoor events taking place at the premises as he had no wish to antagonise local residents.

The Applicant was asked to state what measures he would take to minimise the noise disturbance in respect of the proposed outdoor and indoor events.

The outdoor event on 29 August 2004, taking place between 2.30 and 7.30 p.m. would consist of a live and partly amplified rock band, attracting no more than 80 people in the garden area. The pub event was being held after Egham Rugby Football's charitable event finished at 2 p.m. Participants at the previous event would retire to the Armstrong Gun for music and a barbeque to be run by the applicant. Thus the pub event would be a continuation of the charitable event.

The applicant proposed to drape heavy blankets around the trees in the immediate vicinity of the band which would deaden the sound of the music. The speakers would be positioned in such a way as to project sound in the opposite direction of residential properties in Willow Walk backing on to the pub garden. The applicant also intended to be guided by a publication on measures to limit noise at live music events.

The Sub-Committee was advised that the Armstrong Gun was a two storey brick built building, sloping at the rear. The distance from the back fence of the pub garden to the car park was approximately 30 metres and Members considered whether the sound from the band would bounce back off the pub walls to surrounding residential properties.

The Applicant stated that in respect of the proposed indoor events, most of which would take place between 7.30 and 11.30 p.m., all doors and windows would be kept closed, except in the event of an emergency. Although no special measures would be taken, customers would be encouraged to leave the premises quietly thus the applicant would be acting responsibly.

The Sub-Committee learned that emergency lighting had been installed inside the premises and interior beams had been padded to protect customers from injury.

The Proper Officer had set out in his report the previous complaints about noise but stated that he had no concerns about the condition of the premises. In addition, he had consulted the Fire and Police Authorities, neither of whom had raised any objections to the Licence being granted.

The Sub-Committee wished to support community and charitable events such as the proposed outdoor event on 29 August 2004, but were disappointed that the applicant was unable to demonstrate that he had taken sufficient measures to prevent a disturbance being caused to his neighbours. Concern was also expressed that the applicant would be unable to properly supervise or manage the event in respect of guaranteeing the safety of customers or the protection of children who might be attending the event whilst he was engaged on the barbeque.

With regard to the Indoor events, Members were pleased to grant the licence subject to windows and doors being kept closed, except in an emergency, and such other conditions being placed on the licence as the Proper Officer saw fit and to the event being duly monitored.

RESOLVED that -

- i) the application for an Occasional Public Entertainment Licence in respect of an outdoor event on Sunday 29 August 2004 be refused on the grounds that a lack of sufficient measures to control noise levels and disturbance to neighbours had been taken; and**
- ii) the application for an Occasional Public Entertainment Licence in respect of five indoor events on Saturday 30 October, 13 and 27 November and 11 and 31 December 2004 be granted subject to all doors and windows being kept closed, except in the event of an emergency, the event being monitored and any further conditions as the proper Officer sees fit to ensure a minimum disturbance to neighbours.**

Chairman

(The meeting ended at 8.55 p.m.)

Runnymede Borough Council

LICENSING SUB-COMMITTEE

2 September 2004 at 6 p.m.

Members of the Committee present: Councillors D.W.Parr. (Chairman), Mrs J. Norman (Vice-Chairman), A.J. Davis and B.J. Relph.

Members of the Committee absent: Councillor P.A. Greenwood

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor P.A. Greenwood.

APPLICATION FOR AN OCCASIONAL PUBLIC ENTERTAINMENT LICENCE – 'AL FRESCO' JUNIOR BEATS EVENT, JOHN BATTLEDAY WATERSKI, THORPE ROAD, CHERTSEY

The Committee received and considered an application for an occasional public entertainment licence from Mr Peter Walshe in respect of one outdoor event to take place on Friday 3 September 2004 at John Battleday Waterski, Thorpe Road, Chertsey. The event consisted of a televised 'wakeboard' competition and display to no more than 600 people followed by a disc jockey playing amplified music until 3 a.m. on Saturday 4 September 2004. The event was a fund-raising event for the 'Early Births Fund' at St Peter's Hospital.

The applicant, Mr Walshe, attended the meeting and made representations in person and the Proper Officer presented his report to the Sub-Committee. Four objections had been received in respect of the application before the Sub-Committee. One objector also attended the meeting and made representations in person on the application. A location plan was provided.

The applicant started 'Junior Beats' in 2002 and had organised fund-raising events elsewhere and for other charitable causes but had found that owing to their popularity a bigger venue was needed. The applicant had engaged the services of two Disc Jockeys and fifteen Wakeboarders around whom the event was pivoted.

Although the applicant had obtained the necessary bar extension licence from the Magistrates Court there had been a misunderstanding in respect of the need for an Occasional Public Entertainments Licence, hence the late application being made and submitted to the Sub-Committee. There were a few inconsistencies on the application form which had occurred because the applicant had to submit the form in haste. However, he was able to clarify the points raised.

The applicant was very keen for the event to go ahead and expressed his intention to liaise closely with all interested parties to ensure that noise levels would be kept to a minimum. To this end a professional company had been making noise checks and the applicant was willing to end the event earlier if this would encourage the Sub-Committee to grant the licence.

Members of the Sub-Committee asked the applicant what arrangements were in place for parking, toilets, first aid, fresh drinking water, emergency access and egress and containment of people attending the event given its proximity to the lake.

The applicant informed Members that there was more than sufficient parking. In addition, and in order to reduce the amount of cars at the site he had arranged for three coaches, each accommodating approximately 75 people, to take guests to and away from the event.

Temporary toilets had been delivered to the site, the security guards, who numbered ten, were all trained first aiders, and the applicant hoped to engage the services of St John Ambulance workers to attend the event. Bottled water would be available from the bar and an agreement would be in place with Security at Thorpe Park to allow emergency access and egress across their land. If unavailable, muster points within the site could be created.

In respect of crowd containment, immediately after the televised part of the evening, graduated barrier fencing, manned by security guards, would be erected around the lakeside area to prevent anyone falling into the lake.

The applicant had also arranged for public liability Insurance, details of which were supplied to the Proper Officer together with a comprehensive safety plan.

The Police and Fire Services had raised no objections to the application being granted although local residents were very concerned that, in the light of other events at John Battleday Waterski which had been noisy, the noise levels would again be intrusive and that allowing this event to take place would set a precedent for the future.

The Committee was advised that in granting the application before them a precedent would not be set, as each application would be considered individually on its merits.

The Committee was anxious that proper controls would be in place to address any noise issues. The applicant was happy to provide interested parties with his mobile phone number and those of others involved who would also be at the event so that if any complaints were made they could be made directly and resolved immediately.

The applicant was made aware that the event would be monitored throughout and if a noise nuisance occurred he would be personally liable for prosecution and sound equipment seized. The applicant fully accepted this and was willing to liaise widely to ensure the event was both successful and did not present any problems for residents near the site.

The Committee gave careful consideration to the application and it was agreed that in order to allow the event to go ahead it was necessary to impose additional conditions on the licence over and above the special conditions already being proposed.

Members agreed that the event should finish at 2 a.m. instead of 3 a.m. because noise would carry further across the water late at night. With regard to the event itself Members needed to be satisfied that before the licence was issued all the safety systems as described by the applicant would be finalised in time for the event. The Committee requested confirmation of the above to be given to the Proper Officer no later than Noon on Friday 3 September 2004. The Committee also requested that after the event the applicant furnish the Council with a set of audited accounts of costs and details of the donation given to the charity for whom the event was being held.

RESOLVED that –

the Occasional Public Entertainments Licence in respect of 'Al Fresco' Junior Beats at John Battleday Waterski on Friday 3 September 2004 be granted, subject to the regulations and general conditions and the special conditions as set out below:-

- i) The number of persons to be admitted shall not exceed 600 and numbered tickets must be issued and produced on demand to ensure the limit is not exceeded.**
- ii) The Licensee shall ensure that any music provided at the premises, the subject of this licence, shall not cause a disturbance to local residents and that any form of amplification shall be so controlled by the Licensee as to prevent such a disturbance. Any live or other music shall cease no later than the time given in the Public Entertainment Licence. Noise levels will be controlled at all times and in addition, from midnight until the end of the event noise shall be controlled to ensure that it is not audible beyond the boundary of the site.**
- iii) The use of laser effects lighting at music and dancing entertainments, the subject of licences under the provision of the Local Government (Miscellaneous Provisions) Act 1982, is prohibited without the specific**

consent of the Licensing Authority;

- iv) EXIT signs throughout the premises shall be illuminated at all times when members of the public are present;**
- v) EXIT doors and gates shall be unlocked and unbolted and the keys of the key operated locks and bolts kept in the possession of a responsible person during the presence of the public;**
- vi) The pontoon bridge is not to be used for any large scale evacuation and its loading must never exceed the level approved by the manufacturer. The public must be directed to one of the alternative exits through Thorpe Park. Access and egress for emergency vehicles must also be maintained through these alternative exits;**
- vii) Attention is drawn to the Additional Conditions Relating to Entertainments Taking Place Wholly or Mainly in the Open Air, adopted by the Council on 15th July 1992. Particular attention is drawn to the need for toilets at the level required by paragraph 15.30 and a back up generator or other approved method of emergency lighting to maintain safety in case of power failure (para 15.13);**
- viii) A plan of the site must be submitted with the application indicating the area to be used for public entertainment. Public entertainment must be restricted to the areas as indicated on the plan. Within those areas and to a reasonable distance either side, a brightly coloured taped barrier will be erected at a height of 1.5 metres and at least 2 metres back from the waters edge, in order to reduce the risk of the public entering the water. Adequate life belts or similar buoyancy aids will be provided and be clearly visible;**
- ix) The Safety Plan must be submitted in support of the Public Entertainment Licence application and be adhered to by Mr Walshe/Junior Beats, staff and any contractors or other personnel employed for the event;**
- x) The event to finish at 2 a.m. on Saturday morning 4 September 2004;**
- xi) After the event, the applicant to submit to the Licensing Authority audited accounts of the costs of the event and details of the donation given to the charities being supported by the event; and**
- xii) No later than Noon on 3 September 2004, the applicant to furnish the Proper Officer with confirmation that all necessary safety systems have been put in place for the emergency access and egress through Thorpe Park, the provision of qualified first aiders for the event and the provision of contact telephone numbers for event organisers, John Battleday and the applicant.**

Chairman

(The meeting ended at 7.08 p.m.)