

Runnymede Borough Council

LICENSING COMMITTEE

Tuesday 17 August 2004 at 7.30 p.m.

in the Council Chamber

at the Civic Offices, Addlestone



Members of the Committee

Councillors A.J. Davis (Chairman), Mrs P.I. Broadhead (Vice-Chairman), Mrs F.M. Angell, Mrs F.J. Barden, P.A. Greenwood, A.M. Moore, Mrs J. Norman, D.W. Parr, B.J. Relph and Mrs M. Roberts.

In accordance with Standing Order 29.2 any non-member of the Committee who is considering attending the meeting should first request the permission of the Chairman.

A G E N D A

Notes:

- i) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- ii) The relevant "background papers" are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Miss C. Pinnock, Department of Administration and Leisure, Committee Section, Civic Offices, Station Road, Addlestone (Tel. Direct Line: 01932 425627). (Email: clare.pinnock@runnymede.gov.uk).**
- iii) Agendas and Minutes are available on a subscription basis. For details, please ring Mr. B.A. Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- iv) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading).
- b) Confidential Information
(No reports to be considered under this heading)

1. NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP

2. MINUTES

To confirm and sign, as a correct record, the Minutes of the meetings of the Committee held on 27 May and 23 June 2004, as attached at Appendix 'A' and 'B' respectively.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the report in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is personal and prejudicial.

5. LICENSING SUB-COMMITTEE (DAL)

1. Purpose of Report

1.1 **The purpose of this report is to appoint five Members to serve on the Licensing Sub-Committee in order to determine the application set out at item 6 on this Agenda.**

2. Background Information

2.1 The Licensing Sub-Committee was constituted to deal with Licensing matters under the Licensing Act 2003.

2.2 The Act has not yet come into force. However it is sensible for the Licensing Sub-Committee to consider matters now which will, before too long, fall within its remit.

3. Report

3.1 The five Members of the Licensing Sub-Committee must be drawn from the wider membership of the Licensing Committee.

3.2 There is no statutory requirement for the Licensing Sub-Committee to be politically balanced. However, it has been the practice of this Authority to ensure that Committees represent the different political groupings.

3.3 The Licensing Sub-Committee is a quasi-legal body. Therefore, substitutions on this Committee must be confined to the membership of the Licensing Committee.

OFFICERS' RECOMMENDATION that -

five Members be appointed to the Licensing Sub-Committee and determine the application set out at item 6.

(TO RESOLVE)

Background Papers

None.

6. APPLICATION FOR AN OCCASIONAL PUBLIC ENTERTAINMENT LICENCE (DTS)

1. The Committee is asked to consider an application for the grant of an Occasional Public Entertainment Licence for the Armstrong Gun Public House, Englefield Green, in respect of 6 events, one involving a live group playing in the rear garden area on Sunday 29 August 2004, and 5 further indoor events on Saturday 30 October 2004, Saturday 13 November 2004, Saturday 27 November 2004, Saturday 11 December 2004 and Friday 31 December 2004. A copy of the Application together with the proposed schedule of events are attached at Annexes '1' and '2' respectively.
2. The Proper Officer's Report is attached at Annex '3'.
3. A plan showing the position of the Armstrong Gun in relation to neighbouring properties is attached at Annex '4'.
4. The Proper Officer has written to neighbouring properties in respect of the application and two objections have been received which are attached at Annexes '5' and '6' respectively. Any further objections to the application will be reported at the meeting.
5. Guidance notes on the procedures for considering the application are attached at Annex '7'.

(TO RESOLVE)

Background Papers

None stated.

7. EXCLUSION OF PRESS AND PUBLIC

If Members are minded to consider any of the foregoing items in private, it is the

OFFICERS' RECOMMENDATION that -

the press and public be excluded from the meeting during discussion of the following report under Section 100A(4) of the Local Government Act 1972 on the grounds that the report in question would be likely to involve disclosure of exempt information of the description specified in the appropriate paragraphs of Part 1 Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading).
- b) Confidential Information
(No reports to be considered under this heading)