

Runnymede Borough Council

LICENSING SUB-COMMITTEE

Thursday 2 September 2004 at either 10 a.m. or 6 p.m.

in the Council Chamber or Committee Room

at the Civic Offices, Addlestone

TIME AND VENUE TO BE CONFIRMED



Members of the Committee

Councillors D.W. Parr (Chairman), Mrs J. Norman (Vice-Chairman), A.J. Davis, P.A. Greenwood, and B.J. Relph.

In accordance with Standing Order 29.2 any non-member of the Committee who is considering attending the meeting should first request the permission of the Chairman.

A G E N D A

Notes:

- i) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- ii) The relevant "background papers" are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Miss C. Pinnock, Department of Administration and Leisure, Committee Section, Civic Offices, Station Road, Addlestone (Tel. Direct Line: 01932 425627). (Email: clare.pinnock@runnymede.gov.uk).**
- iii) Agendas and Minutes are available on a subscription basis. For details, please ring Mr. B.A. Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- iv) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading).
- b) Confidential Information
(No reports to be considered under this heading)

1. NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

In the event of an interest being declared, the Member must leave the room, or refrain from voting, as may be appropriate according to the nature of the interest.

4. APPLICATION FOR AN OCCASIONAL PUBLIC ENTERTAINMENT LICENCE (DTS)

1. The Sub-Committee is asked to consider an application for the grant of an Occasional Public Entertainment Licence for 'Junior Beats', John Battleday Waterski, Thorpe Road, Chertsey in respect of a fundraising event on Friday 3rd September from 8 p.m. until 3 a.m. involving a wakeboard competition and display with a Disc Jockey playing amplified music.

A copy of the Application and an Insurance quotation are attached at Annex '1'. The applicant will be providing further information which will be circulated shortly.

2. The Proper Officer's Report will be circulated as soon as possible and prior to the meeting.
3. A plan showing the position of the site in relation to neighbouring properties is attached at Annex '2'.
4. Any objections to the application will be reported at the meeting.
5. Guidance notes on the procedures for considering the application are attached at Annex '3'.

(TO RESOLVE)

Background Papers

None stated.

5. EXCLUSION OF PRESS AND PUBLIC

If Members are minded to consider any of the foregoing items in private, it is the

OFFICERS' RECOMMENDATION that -

the press and public be excluded from the meeting during discussion of the following report under Section 100A(4) of the Local Government Act 1972 on the grounds that the report in question would be likely to involve disclosure of exempt information of the description specified in the appropriate paragraphs of Part 1 Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading).
- b) Confidential Information
(No reports to be considered under this heading)