

# HOUSEHOLDER PLANNING APPLICATION FORM

OFFICE USE ONLY

Application Number

Please Return: 5 copies of the Form 5 copies of the plans	Ownership certificate Correct Fee	09/0967
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Use this form to apply for planning permission for:	Date Received	Date Registered
An Extension A Loft Conversion A new or Altered Access A High Wall of Fence A Garage or Outbuilding A Satellite Dish	28/08/07	06/09/07

1. NAME AND ADDRESS OF APPLICANT

MS B. RUDD, OAKMEAD  
WOODHAM PARK WAY, WOODHAM  
SURREY

Post Code KT15 3SG  
Tel No. 01323 52445

2. NAME AND ADDRESS OF AGENT (if used)

TODD CHAPPEN, 45 WOODHAM  
PARK ROAD, WOODHAM, ADDERSBURG  
SURREY

Post Code KT15 3SP  
Tel No. 01446 01367

3. ADDRESS OF PROPERTY TO BE ALTERED OR EXTENDED

AS ABOVE.

4. OWNERSHIP

Please indicate the applicants interest in the property and complete the appropriate Ownership Certificate

Freeholder  Purchaser   
Leaseholder  Other

5. BRIEF DESCRIPTION OF WORKS  
(e.g. Erection of two storey rear extension)

INTRODUCTION OF DORMER  
WINDOWS TO ROOF AND  
GARAGE EXTENSION.

6. DESCRIPTION OF MATERIALS

MATCH IN WITH EXISTING BRICK  
AND ROOF TILES.

7. AREA OF LAND

Acres  Hectares

8. ACCESS AND PARKING

Will your proposal affect

Vehicular Access Yes  No   
Public Right of Way Yes  No   
Existing Parking Yes  No   
*If yes, please show details on plans*

9. DRAINAGE

(a) Please indicate method of Surface Water Disposal

TO EXISTING DRAINS.

(b) Please indicate methods of Foul Water Disposal

Main Sewer  Septic Tank   
Cesspit  Other

10. TREES

Does the proposal involve the felling of any trees?

Yes  No   
*If Yes please show details on plans*

11. PLEASE SIGN AND DATE THIS FORM

Signed Todd Chappan Date 22/08/07

On behalf of MS B. RUDD

**CERTIFICATE OF OWNERSHIP**

TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 1995  
CERTIFICATE UNDER ARTICLE 7

Please complete ONE of the following Certificates.

Complete **Certificate A** if you are the sole freehold owner of the application site or you are the sole leasehold owner with a minimum unexpired period of seven years remaining on your lease.

Complete **Certificate B** if you are not the sole freeholder or leasehold owner or if you have less than seven years remaining on your lease. This should also be completed if ANY part of the proposal encroaches over the boundary (including guttering or foundations). Having completed Certificate B, fill in the Notice No. 1 attached, and send it to the owner or part owner of the property.

**CERTIFICATE A**

**I HEREBY CERTIFY THAT:**

On the day 21 days before the date of the accompanying application, nobody except the applicant was the owner of any part of the land to which the application relates.

None of the land to which the application relates is, or is part of, an agricultural holding.

SIGNED:

*Todd Chapman*

DATE: 22/08/2007

ON BEHALF OF: MS-B. ENGL

**CERTIFICATE B**

**I HEREBY CERTIFY THAT:**

The requisite notice has been given to everyone whomsoever, on the day 21 days before the date of the accompanying application, was the owner of any part of the land to which the application relates.

None of the land to which the application relates is, or is part of, an agricultural holding.

Name and address of owner:

[Redacted]

SIGNED:

ON BEHALF OF: [Redacted]

Date of Service of Notice: [Redacted]

DATE: [Redacted]

Detach here ✕ .....

**NOTICE NO. 1**

An application for planning permission is being made to Runnymede Borough Council, and you are the owner/part owner of the site.

Application Site Address: [Redacted]

Proposed Development: [Redacted]

Name and Address of Applicant: [Redacted]

If you wish to make representations on this proposal, please do so within 21 days of receiving this Notice to the Director Technical Services, Runnymede Borough Council, Civic Offices, Station Road, Addlestone, Surrey, KT15 2AH.

SIGNED: ..... DATE SERVED: [Redacted]

ON BEHALF OF: [Redacted]